

MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY

BOARD OF DIRECTORS MEETING

NOVEMBER 14, 2001

AUTHORITY MEMEBERS PRESENT:

President BobRoberts

Jenny Dinsmore

Bruce Gilbert

Larry Calemine

Sandy Holepit

AUTHORITY MEMBERS NOT PRESENT:

John Spears

Frank Scafella

OTHER PERSONNEL PRESENT:

David Bruffy

Wayne Pifer

Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for November 14, 2001 was called to order at 6:01P.M.

READING AND APPROVAL OF MINUTES (October 10, 2001)

Bruce Gilbert made a Motion to accept the October 10, 2001 Board Meeting minutes as presented. Larry Calemine seconded the Motion.

For: Bruce Gilbert Opposed: None Abstained: Sandy Holepit

Larry Calemine

Bob Roberts

OPPORTUNITY FOR PUBLIC COMMENTS:

Elizabeth Gheza lives on Plymouth Street in Suncrest. She stated that she doesn't like the bus coming on her street and can't understand why it has to. She feels that it should be kept on the longer streets through Suncrest. She stated that she never sees anyone on the bus.

The General Manager stated that there are seven passengers in her neighborhood that depend on that bus. The Transit Authority does plan to implement some route changes in that area that will have the bus coming past the end of Plymouth Street instead running down Plymouth Street. This should happen sometime in January or February.

Elizabeth Gheza agreed this would be acceptable.

COMMITTEE REPORTS:

Jenny Dinsmore entered meeting at 6:08 PM.

A. Citizen's Advisory Committee Presentation

Bob Brock stated that he had handed out all the surveys that he had received. He asked what the percentage of returned surveys was?

The General Manager stated that he had spoke with Dr. Mohamad Alkadry and he had received more than 450 surveys. The return percentage was more than 10% through the mail.

B. Citizen's Advisory Committee Resignation – Cassville

The General Manager stated that Frank Hovatter has resigned as the Cassville representative.

Bob Roberts stated that the Transit Administration should give the Cassville bus drivers applications for the Citizens Advisory Committee and let them hand them out to passengers.

CORRESPONDENCE:

The General Manager stated that he would like to highlight ridership numbers for October 2001. The Transit Authority's ridership is up 59% overall, handicap ridership is up 46%, and elderly ridership is up 36%, over October 2000. The Transit Authority had almost 7,000 West Virginia University passes in October 2001.

FINANCIAL REPORT:

A. Declaration of Bad Debt for Fiscal Year 2000-2001 (\$1,992)

Bob Roberts asked that this be put on the agenda for the December 12, 2001 Transit Authority Board Meeting.

B. Budget Modification (Increase Contract Services \$12,000)

The General Manager requested to increase the contract service budget line from \$27,650.00 to \$40,000. This is an increase of \$12,350.00 in the contract line item to reflect the increase in revenue due to extension of the contract for West Virginia University worker shuttle services.

Larry Calemine made a Motion to approve the General Managers request for a budget increase of \$12,350.00 for the contract line item and to add it to the contingency fund line item. Sandy Holepit seconded the Motion.

For: All Present and Voting Opposed: None

C. Consideration of Approval of October 2001 Financial Report

The General Manager stated that the farebox and ticket revenue is up over October 2000. The 59% increase in trips represents 10,040 increase in trips compared to last year's trips at this time.

Jenny Dinsmore made a Motion to accept the October 2001 Financial Report as presented. Larry Calemine seconded the Motion.

For: All Present and Voting Opposed: None

DRIVER OF THE MONTH AND DRIVER OF THE YEAR PRESENTATION

The Board announced the Authority's October Driver of the Month, Mr. John Hemerick.

The Board also recognized Terry Lewis, Clyde Lowe, Bernie Cordray and Jim Huffman for outstanding performance during the month of October 2001.

OLD BUSINESS:

A. Sabraton Mall Service Update

The General Manager stated that, of the total ridership since the route started, 51% is at the 12:00 PM time, 32 % is on the 10:00 AM time, and 17% is at the 2:00 PM time. The cost per trip started at \$14.32 per trip went to a low of \$11.20 per trip and in the past 30 days it has went up to \$15.61 per trip. That compares to an average system wide cost per trip of \$4.62, and that system cost includes the \$15.61 Sabraton Mall cost per trip, thus it is making the systems trip cost average higher.

Larry Calemine asked if other existing routes duplicate any of these routes?

The General Manager stated that there is only one section of this route that is not covered by another route and that is a section from Route 7 to the Kingwood Pike. Additionally, Unity Manor can use the Southside bus to get to Mountaineer Mall, and Unity Manor also has the Tyrone bus that can give them access to the Sabraton area. The passengers that used the old Sabraton Mall route were given Green Line passes so that when they ride another bus to get to the Depot they can use their pass to get to the Mall.

Bob Roberts asked if it would be possible to eliminate the 2:00 PM run and keep the 10:00 AM and 12:00 PM runs.

Sandy Holepit wanted to let the riders know we will keep the 10:00 A.M. and 12:00 P.M. service.

Bob Roberts made a Motion to notify the Sabraton Mall Route riders the plan to eliminate the 2:00 P.M. run at the December 12,2001 Transit Authority Board Meeting

Motion failed due to the lack of a second.

After discussion by the Transit Authority Board, the General Manager was instructed to notify the Sabraton Mall Route ridership that the Board plans to eliminate the 2:00 P.M. Sabraton Mall run at their December 12, 2001 meeting.

B. Adoption of Transit Authority Bylaws

Bob Roberts requested the Transit Authority Bylaws be added to the January 09, 2001 Transit Authority Board Meeting.

C. Board Retreat December 8, 2001

Bob Roberts stated that it would be at the Mountain Line Transit bus depot from 8:00 A.M. to 12:00 P.M.

NEW BUSINESS:

A. Update on Potential Route Adjustments (Jenkins & Quinn)

The General Manager presented a Route Change Implementation Plan to the Board for their consideration. Among the highlights of this Proposal was a listing of some 30 objectives of the proposed changes as well as a Schedule for Implementation to be used for all proposed changes. The proposed Schedule for Implementation included as a first step, a presentation to the Authority Board, the Citizen's Advisory Committee, Morgantown City Council and the Monongalia County Commission before any change is implemented. The proposal also included advance distribution of the proposed changes through numerous sources and a public hearing to review the proposed changes. The second step of the proposed schedule change process provided for a follow-up report with any necessary modifications to the same public bodies with the final step of a follow-up presentation to those bodies after implementation of planned changes.

Bob Roberts made a Motion to accept the "Route Change Implementation Plan". Sandy Holepit seconded the Motion.

For: All Present and Voting Opposed: None

GENERAL MANAGER'S REPORT

Information

1. I am pleased to inform the Board that the Authority now employs the services of Mr. DeWayne Wright as a part-time Van Driver. Mr. Jack Williams has left the Authority for a Security Officer position with Ruby memorial and Mr. Clyde Lowe retired in October.

ADJOURNMENT

Larry Calemine made a Motion to adjourn at 7:25P.M. Sandy Holepit seconded the motion.