

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

July 11, 2007

Authority Members Present:

Bob Roberts
Jenny Dinsmore
Larry Calemine
James Manilla
Asel Kennedy
David Flynn
Kevin Buckley

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Autumn Hartman

Call to Order:

The Transit Authority Board Meeting for July 11, 2007 was called to order at 6:01 P.M.

Election of Officers

The General Manager gave all Board members a ballot to vote for new officers for the Mountain Line Transit Authority Board. The General Manager stated that there are two slates that have been nominated to be considered.

The General Manager stated that he has appreciated the leadership that the Board has provided for the last ten years and that in the last ten years ridership had increased 300%, the budget had increased 233%, increased hours of service 59%, increased miles of service 157%, the fleet has doubled, more than doubled the number of employees, the Transit Authority is located in a new building, our current growth rate is at 52% compared to 2006.

The General Manager opened the floor for anyone who had another slate of candidates that they would like for the Transit Authority Board to consider.

Larry Calemine asked if there was any reason for the second slate of candidates.

The General Manager stated that he had not been given any reasons for the slates of candidates and that they were presented by Board Members after the last meeting.

Jenny Dinsmore Made a Motion that the nominations be closed. Bob Roberts seconded the Motion.

07/11/2007

Initials_____

For: All Present and Voting

Opposed: None

There was a vote on slate one.

Slate One: Yes: Jim Manilla **No:** Larry Calemine
Jenny Dinsmore Kevin Buckley
Asel Kennedy David Flynn
Bob Roberts

2007-2008 Transit Authority Board Officers are:

President: Bob Roberts
Vice President: Jenny Dinsmore
Treasurer: Asel Kennedy
Secretary: Jim Manilla

Regular Meeting called to order at 6:09 PM

Reading and Approval of Minutes (June 13, 2007)

Larry Calemine made a Motion to accept the June 13, 2007 Board Meeting Minutes as presented. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

Presentations:

A. June 2007 Driver of the Month

The Board announced the Authority's June 2007 Driver of the Month, Mr. Thomas Jones. The Board also recognized Jake Cress, Michael Phillippi, Mary Rogers, and Bill Smith for their outstanding performance during the month of June 2007.

Opportunity for Public Comments:

There were no comments offered by the Public.

Monthly Data Summaries/Correspondence:

The General Manager stated that the passenger trips for June 2007 were 31,387 and were up 14% compared to June of 2006, and were up 52 % for total passenger trips for the calendar year 2007 compared to calendar year 2006. Disabled passenger trips were down 1%, senior passenger trips were down 3 % and West Virginia University "Ride with I.D." was up 24% compared to June 2006. During June 2007, the Transit Authority traveled 74,254 miles, answered 149 Rail Trail questions, and answered over 2,291 phone calls.

The General Manager gave a summary of how ridership the reports will be different for the month of July due to the use of the new fareboxes. The reports will be more detailed and more data will be made available for individual report items.

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Initials_____

The General Manager stated that there is a new credit union being built on VanVoorhis road is going to put in a bus pull off where a bus stop sign and a bench will be located just after the Dairy Mart for passengers to board the bus. The Red Line, Gold Line, and District routes will be stopping at this location.

The General Manager stated that the personnel changes during June include the hiring of Part-time Receptionist June O'Brien, Bill Crislip, Full-Time Driver and Kim Wears, Part-Time Receptionist have resigned to except other employment.

Financial Business:

A. June 2007 Financial Report

The General Manager reviewed the financial report for June 2007 with the Board Members.

Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for June 2007. Kevin Buckley seconded the Motion.

For: All Present and Voting

Opposed: None

B. Budget Amendments

The General Manager reviewed the proposed budget amendments explaining that the Transit Authority will receive an increase in the 2008 5311F Grant for \$ 25,000.00 for Grey Line. A budget amendment to increase the revenue line of the 5311F Grant has been submitted. The Assistant Manager worked with the insurance company to get a \$28,000.00 reduction in premium for the umbrella policy. The associated amendment decreased the liability insurance budget line by this amount. Also explained was an increase in the Personnel Services budget amount in the General Fund for a total of \$24,114.29 to be used as salary adjustments. Finally, it was explained the amendment will affect the Contingency Fund Contribution line being increased by \$ 28, 885.71.

The General Manager explained that the Capital Escrow Account amendment will increase the Capital Escrow revenue by \$ 6,000.00 for the City Bus Stop Sign Grant, the Contingency fund will be reduced by \$6000.00 to provide the grant match and, the Bus Shelter Capital Expense line will be increased by \$12000.00 for the Bus Stop Sign installation.

Jenny Dinsmore Made a Motion to accept the Budget Amendments as presented for by the General Manager. David Flynn seconded the Motion.

For: Bob Roberts

Jenny Dinsmore

Larry Calemine

Kevin Buckley

Opposed: Asel Kennedy

Abstained: Jim Manilla

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Initials_____

Old Business:

A. Farebox Modernization Update

The General Manager stated that all fareboxes have been installed. There is a demo model in the garage for the Mechanics to do diagnosis of the problems with the fareboxes. He explained the daily procedures that the drivers go through each day to transfer the daily data from the fareboxes to the computer and also what is done on a weekly basis to gather the data.

B. Approval of Route Change Proposals (effective August 5, 2007)

The General Manager stated that the Public Meeting Minutes are in the Board packet for the Board Member's review. The General Manager recommend at this time to not implement the proposed Silver Line or Gold Line change. The General Manager recommended that the Transit Authority implement the bus route changes for Pink Line and Purple Line effective August 6, 2007.

Kevin Buckley Made a Motion to implement the bus route changes for Pink Line and Purple Line effective August 6, 2007. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

C. Update on Granville Park & Ride Presentation

The General Manager stated that he had made a presentation to the Granville City Council, representatives from Consolidated Coal and some private property owners that are interested in the project concerning the Park & Ride and the Riverboat Service.

The General Manager also had a meeting with Commissioner Asel Kennedy and City Manager Dan Boroff concerning additional funding to make recommendations for new service with the priorities being Cassville and Orange Line. After further discussion the Cassville Route would be taken to the County Commission and request for fifty/fifty funding on the additional service for a one year trial basis. The additional service for the Cassville route will cost \$60,000.00 and will allow the Transit Authority to combine with other proposals that are being considered for Granville at this time.

New Business:

A. 2007-2008 CDBG Bus Signage Grant Agreement (\$6,000)

The General Manager requested the Board approve use and Community Development Block Grant with the city of Morgantown \$ 6,000.00 requiring a match.

Asel Kennedy Made a Motion to accept the Bus signage Community Development Block Grant Agreement with the matching \$ 6,000.00. Jenny Dinsmore seconded the Motion.

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For: All Present and Voting

Opposed: None

Jim Manilla wanted to go on record saying that he had left the last meeting early so he was not there for the General Managers evaluation. He wants to abstain from voting on the proposed change in the Managers salary because he wasn't in on the discussion concerning the proposed salary. He was also concerned about the Board Officers ballot form he had no idea how it came about.

Adjournment:

David Flynn Made a Motion to adjourn at 7:40 P.M.

The next Transit Authority Board Meeting will be on August 8, 2007 at 6:00 PM