

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR’S MEETING**

**October 10, 2007**

**Authority Members Present:**

Bob Roberts  
Jenny Dinsmore  
James Manilla  
Asel Kennedy  
David Flynn

**Authority Members not Present:**

Larry Calemine  
Kevin Buckley

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Heather Lemansky  
Maria Springfield  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for October 10, 2007 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (September 12, 2007)**

**Jenny Dinsmore made a Motion to accept the September 12, 2007 Board Meeting Minutes as presented. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. September 2007 Driver of the Month**

The Board announced the Authority’s September 2007 Driver of the Month, Mr. Jake Cress. The Board also recognized Jim Huffman, Mary Rogers, Tom Bennett and Terry Lewis for their outstanding performance during the month of September 2007.

**Opportunity for Public Comments:**

There were no comments from the public.

**Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the passenger trips for September 2007 were 95,776 and were up 13% compared to September of 2006, and were up 39 % for total passenger trips for the calendar year 2007 compared to calendar year 2006. Disabled passenger trips were up 24%, senior passenger trips were down 33% and West Virginia University “Ride with I.D.” was up 14% compared to September 2006. During September 2007, the Transit Authority traveled 83,976 miles, answered 94 Rail Trail questions, and answered over 2,423 phone calls.

**The General Manager** reviewed the reports from the new fareboxes with the Transit Authority Board Members.

**The General Manager** stated that September 2006 Grey Line averaged 16.7 passenger trips and for September 2007 averaged 17.4 passenger trips. The General Manager stated that there are two new radio ads an AM and FM that will run in October and November on WCLG concerning the Grey Line service. They ads were played for the Transit Authority Board Members to review.

**The General Manager** stated that personnel changes include Dennis Brozik being hired as Full-Time bus driver, and Maria Springfield as Marketing Officer. Mountain Line Transit has accepted the resignation of George Capella, Full-Time bus driver.

**The General Manager** stated that the West Virginia Division of Public Transportation has sent new state wide Public Transit license plates for all Mountain Line Transit buses.

### **Financial Business:**

#### **A. September 2007 Financial Report**

**The General Manager** reviewed the financial report for September 2007 with the Board Members.

**Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for September 2007. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

### **Old Business:**

#### **A. Westover Parking Lot Update**

**The General Manager** stated that we are in the process of working on getting pricing for cross ties for bumper blocks and lighting at the parking lot.

#### **B. Master Plan Update**

**The General Manager** stated that he gave the Transit Authority Board Members a list of the study steering committee and a summary of what was discussed at the first meeting. The General Manager reviewed the summary with the board members and shared a video with the Board Members of some of the technology that is available to bus systems.

10/10/2007

Initials\_\_\_\_\_

### **C. High School Student Free Ride Program-Youth Commission Report**

**Maria Panaccione from the Greater Morgantown Area Youth Commission** stated that they have half of the high school students needed signed up according to the Ride Free Plan approved by the Authority Board. She stated that there has been a lot of interest shown by the students. Laural Strazanac and Angela Wiley from the Greater Morgantown Area Youth Commission also attended the Board Meeting.

**The General Manager** asked Maria to share with the Board how the Youth Commission is distributing the applications to the students. She replied that they have used morning announcements at school, newspaper articles, and some of the local news stations.

**Maria** also stated that they have a designated teacher in each high school that is handing the forms out to students. There is an email address on the application.

**The General Manager** asked if there was anything that the Transit Authority could help to get the message out to students. He stated that he would add a link to the Mountain Line Transit web site that would take users to the application.

### **D. Granville Park & Ride Agreement**

**The General Manager** stated that the Transit Authority has not received anything on the Park & Ride agreement with Granville. He had a meeting with Mary Beth Renner, Bobby Hawkins, Alpha Associates, and Steve Buchanon. Bobby Hawkins has located a grant that could possibly be used to help with this project and will help to get the grant application in by the deadline. Once they receive the funding they will have to start the parking lot, purchase riverboats and train drivers to operate them.

### **New Business:**

#### **A. Resolution Appointing Retirement Plan Trustee (ICMA)**

**Jenny Dinsmore Made a Motion to approve the Resolution appointing Retirement Plan Trustee (ICMA). David Flynn seconded the Motion.**

**For: All Present and Voting                      Opposed: None**

#### **B. WVDPT 5316 Funding Cut and Resulting Service Eliminations (\$163,000 to \$225,000), effective July 1, 2008**

**The General Manager** explained how the WVDPT 5316 funding cut would impact Mountain Line Transit at the different levels of funding. He also stated that because of the time line, Mountain Line Transit will need to start the process of deciding what steps will have to be taken in order to cover the funding short fall.

**Bob Roberts** requested that the General Manager make sure that the City Council of Morgantown and the County Commission be made aware of the issues with the funding cut.

**Asel Kennedy** requested that a letter be drafted by the General Manager to be sent to Director of WVDPT Susan O'Connell stating that Mountain Line Transit needs the earliest possible confirmation as to what level the 5316 funding will be cut.

**Adjournment:**

**Jenny Dinsmore Made a Motion to adjourn at 7:15 P.M.**