

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

September 09, 2009

Authority Members Present:

Jenny Dinsmore
David Flynn
Asel Kennedy
Hugh Kierig
Denny Poluga
Ronald Bane

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for September 09, 2009 was called to order at 6:00 P.M.

Reading and Approval of Minutes (August 12, 2009)

Asel Kennedy Made a Motion to accept the August 12, 2009 Board Meeting Minutes as presented. David Flynn seconded the Motion.

For: All

Opposed: None

Presentations:

A. August 2009 Driver of the Month

The Board announced the Authority's August 2009 Drivers of the Month, Mr. James Huffman and Mr. Scott Allison. The Board also recognized Ray St. Clair, Anne Cramer, and Mary Rogers for their outstanding performance during the month of August 2009.

Opportunity for Public Comments: (Rules & Procedures)

President Jenny Dinsmore opened the public comment session asking those who were to speak to approach the podium and sign the Visitors Register and state their name before speaking.

Steve Reese, a Mountain Line employee, spoke to the Mountain Line Board Members representing the employees who have joined the Amalgamated Transit Union. He asked that the Mountain Line Transit Authority recognize this union and begin negotiation with them.

September 09, 2009

He noted the reasons for the employees thinking that they need a union and what the employees were hoping to gain by joining it.

Dan Sundquist, organizer from the Amalgamated Transit Union stated that if the Board would have questions on how the things work if the employees have a union.

Nancy Jamison, Vice President of West Virginia School Service Personnel Association in Monongalia County. When she had spoken at a previous Board meeting she had asked that Mountain Line Transit and the Monongalia County School Board come up with a resolution to keep expelled students from riding the Mountain Line bus into the school and getting off when they are expelled from school. She requested that the Mountain Line Transit Board work with the Monongalia County School Board to put some kind of a solution be put in place to prevent a student who has been expelled from riding a Mountain Line Transit bus into the school.

President Jenny Dinsmore declared the public session closed.

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2009 were 679,672 compared to 540,760 total passenger trips for calendar year 2008. The total passenger trips for the year were up 26 %. The total passenger trips for August 2009 were 66,141 and were down 32% compared to August of 2008. Disabled passenger trips were up 1%, senior passenger trips were down 20 % and West Virginia University "Ride with I.D." was down 40% compared to August 2008. During August 2009, the Transit Authority traveled 88,517 miles, provided Trail information to 100 individuals, and answered 3728 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of August 2009 included: Jay Ziehm promoted to a full-time bus driver position, Tammy Shaffer promoted to full-time Grey Line Data Entry Clerk, Jennifer Kelley hired as part-time receptionist at the depot and Larry Boone hired as part-time van driver.

Financial Business:

A. July 2009 Financial Report

The General Manager reviewed the financial report for July 2009 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for July 2009. Hugh Kierig seconded the Motion.

For: All

Opposed: None

B. August 2009 Financial Report

The General Manager reviewed the financial report for August 2009 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for August 2009. Hugh Kierig seconded the Motion.

For: All

Opposed: None

C. Budget Amendments

The General Manager stated that due to the funds received from Senior Mons, Mountain Line's revenue increase of \$60,000.00 will need to be added to the budget with modification to expense lines that includes driver wages, Social Security, pensions, vehicle parts, fuel, customer service, maintenance and contributions to the capital fund .

Asel Kennedy Made a Motion to accept the budget amendment as presented by the General Manager for the \$60,000.00 revenue from Senior Mons. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Denny Poluga Made a Motion to move \$47,385.93 to capital improvements. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Old Business:

A. Youth Commission Free Ride Program Update

The General Manager stated that the total ridership for August was 453 passenger trips. The Authority has provided schedules to University High School and Morgantown High School.

B. Triennial Review Update

The General Manager stated that the Triennial Review will be next week for two to three days. All of the requested documents have been sent to the auditors in digital format. They will be reviewing how the Transit Authority is complying with the Federal Transit Administration policies and guide lines.

C. PEIA Audit Update

The Assistant Manager stated that Mountain Line Transit is among the first organizations that is having a PEIA eligibility audit. The Transit Authority had to provide PEIA with a list of employees who have Health and or Life Insurance and how many hours per week they averaged in the last three months, to make sure they have full-time

status and are eligible for health benefits. They will be sending information to employees to ask for proof of student status and marital status.

D. Gillig Bus Construction update

The General Manager stated that all seven buses are on the production line. The General Manager presented a slide show that demonstrated some of the different stages of production, and some of the heavy duty options that are being put on the buses. He stated that he expects delivery of the first bus by September 21, 2009.

E. Route Match Implementation update

The General Manager stated that there are going to be three phases of training to set up the software. Route Match Software is going to be used to do scheduling for Med Mat, Worker Mat, PACE, SMI and also in conjunction with In Touch and Concerned. The Route Match software should be ready for use mid October.

New Business:

A. West Run Route conversion to Express route

The General Manager stated that West Run has been converted to an express route which means it will only stop at the points that are listed on the route map. September 7, 2009 Mountain Line will announce the route change by handing out new schedules to everyone riding the bus letting passengers know that the new express route will go into affect September 14, 2009. September 20, 2009 will be the last day to pick up anyone who is not at the specified pick up points.

B. In-Touch and Concerned Fuel Sales Approval

The General Manager stated that In-Touch and Concerned has asked Mountain Line Transit to fuel their vehicles at our fuel site and that they will reimburse us for the fuel provided. The General Manager has asked them for a credit application and he recommended that the Transit Authority allow them to purchase fuel. In-Touch and Concerned is a non-profit transportation provider.

Hugh Kierig Made a Motion to approve for In-Touch and Concerned to fuel their vehicles at Mountain Line Transit fuel site and reimburse the Authority for the fuel provided. Ronald Bane seconded the Motion.

For: All

Opposed: None

C. Employee Smoking Cessation Program Survey

The General Manager stated that it will be put on the September employee training quiz to find out the interest. He will also research the cost of the program.

Adjournment:

David Flynn Made a Motion to adjourn at 7:03 PM.

September 09, 2009