

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**MARCH 09, 2005**

**AUTHORITY MEMBERS PRESENT:**

David Flynn  
Larry Calemine  
James Manilla  
Asel Kennedy  
Jenny Dinsmore  
Kevin Buckley

**OTHER PERSONNEL PRESENT:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**CALL TO ORDER:**

**The Transit Authority Board Meeting for March 09, 2005 was called to order at 6:30 P.M.**

**READING AND APPROVAL OF MINUTES (February 09, 2005)**

**David Flynn made a Motion to accept the January 12, 2005 Board Meeting minutes. Kevin Buckley seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**PRESENTATION**

**A. February 2005 Driver of the Month**

The Board announced the Authority's February 2005 Driver of the Month, Mr. Robert Lee. The Board also recognize Tom Jones, Jake Cress, Ray St. Clair and Jim Huffman for their outstanding performance during the month of February 2005.

**OPPORTUNITY FOR PUBLIC COMMENTS:**

There were no comments offered by the Public.

**Monthly Data Summaries/Correspondence**

**The General Manager** stated that a passenger that purchased a quarterly pass for use on the Ames Mall route and that the passenger lives at Unity Manor. The passenger would like a refund on the balance of the pass because the Ames Mall no longer goes to Unity Manor after being changed to the Orange Line.

**The Transit Authority Board Members agreed by consensus to give the refund on the Quarterly pass starting from March 7, 2005 to the expiration date on the pass.**

**The General Manager** stated that the passenger trips for February 2005 were 32,942 and were up 2% over February of 2004, and were up 3% over total passenger trips for calendar year 2005. Disabled passenger trips were up 16 %, senior passenger trips were up 11% and West Virginia University "Ride with I.D." was up 6%. The Transit Authority for the month of February traveled 49,763 miles, made 4,815 schedules, answered 314 Rail Trail questions, and answered over 2,982 phone calls.

**The General Manager** stated that the Orange Line and Cassville route changes going to the Towne Centre Mall have been implemented as of March 07, 2005.

### **FINANCIAL REPORT:**

#### **A. Approval of the February 2005 Monthly Financial Report**

**Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for February 2005. Asel Kennedy seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

#### **B. Fiscal Year 2005-2006 General Budget**

**The General Manager** gave an overview of the major changes in the budget and answered questions about the General Budget for the Transit Authority Board Members.

**The Board Members agreed by consensus to table the General Budget discussion until the April 13, 2005 Board Meeting.**

#### **C. Fiscal Year 2005-2006 Capital Escrow Account Budget**

**The General Manager** gave an overview of the major changes in the budget and answered questions about the Capital Escrow Account Budget for the Transit Authority Board Members.

**The Board Members agreed by consensus to table the Capital Escrow Account Budget until the April 13, 2005 Board Meeting.**

### **OLD BUSINESS:**

#### **A. Maintenance Facility Update**

**The General Manager** stated that the contractors are working on painting the ceilings and garage bays, drywall is up and they are working on completing the finish work. The expected completion date is June 2005.

#### **B. 2004-2005 Goals and Objectives Update**

**The General Manager** presented the progress report Goals and Objectives monthly update to the Transit Authority Board for their review.

#### **C. Kids on Buses**

**The General Manager** stated that he has a tentative agreement with BOPARC to sell summer bus passes for kids. BOPARC would be responsible for issuing the passes and the administrative duties that would be incurred.

**Asel Kennedy Made a Motion to allow BOPARC to sell Kids bus passes and BOPARC would be compensated at the rate of 20 % per bus pass. They will handle the administrative duties incurred.**

**Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**NEW BUSINESS:**

**A. Web Statistics**

**The General Manager** stated the Transit Authority has between 113,000 to 131,000 hits per month on the web site. That averages more than 4,000 hits per day.

**B. Citizen Advisory Committee By-laws and purpose**

**The General Manager** presented the Transit Authority with a copy of the By-Laws for the Citizens Advisory Committee for the Board Members to review.

**C. Citizen Advisory Committee Application**

**The General Manager** stated that he had received a Citizens Advisory Committee application from Beth Ann Wadsworth and there is an opening on the Southside route. The General Manager recommended the appointment of Marissa Hayhurst from BOPARC as the General Manager's appointee.

**Asel Kennedy Made a Motion to appoint Beth Ann Wadsworth as the Southside representative and Marissa Hayhurst from BOPARC as the General Manager's recommended appointee for the Citizen Advisory Committee. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**D. Transportation Week (City Election Day?)**

**Jenny Dinsmore Made a Motion to make City Election Day the Passenger Appreciation Day and provide all passengers rides for free. David Flynn seconded the Motion**

**For: All Present and Voting**

**Opposed: None**

**E. Telephone System Purchase (\$9,914 dollars)**

**The General Manager** stated that Tate Communications is the lowest bidder for the Telephone System Purchase at the cost of \$9,924.77. He asked the Transit Authority Board for their authorization to enter into contract with Tate Communications. Asel Kennedy commented that the Transit Authority should go with any low bidder.

**Jenny Dinsmore Made a Motion to authorize the General Manager to enter into to contract with Tate Communications for \$9,924.77 or any lower bidder to purchase the telephone system for the new Maintenance Facility. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**EXECUTIVE SESSION (To discuss two pending legal matters)**

**Jenny Dinsmore Made a Motion to go into executive session at 7:40 PM.**

**The Transit Authority Board returned to regular session at 7:44 PM**

**ADJOURNMENT**

**Jenny Dinsmore Made a Motion to adjourn at 7: 45 P.M.**