

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

May 09, 2007

Authority Members Present:

Bob Roberts
Larry Calemine
Jenny Dinsmore
James Manilla
Asel Kennedy
David Flynn

Authority Members Not Present:

Kevin Buckley

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for May 09, 2007 was called to order at 6:00 P.M.

Reading and Approval of Minutes (April 11, 2007):

David Flynn made a Motion to accept the April 11, 2007 Board Meeting Minutes as presented. Larry Calemine seconded the Motion.

For: All Present and Voting Opposed: None

Presentations:

A. April 2007 Driver of the Month

The Board announced the Authority's April 2007 Driver of the Month, Mr. Terry Lewis. The Board also recognized Mary Rogers, Robert Lee, Michael Phillippi, Jake Cress, Tom Jones and Tom Bennett for their outstanding performance during the month of April 2007.

Monthly Data Summaries/Correspondence:

The General Manager stated that the passenger trips for April 2007 were 79,578 and were up 71% compared to April of 2006, and were up 64 % for total passenger trips for the calendar year 2007 compared to calendar year 2006. Disabled passenger trips were up 51%, senior passenger trips were down 13% and West Virginia University "Ride with I.D." was
05/09/2007 Initials_____

up 105% compared to April 2006. During April 2007, the Transit Authority traveled 81,814 miles, made 100 schedules, answered 155 Rail Trail questions, and answered over 2,409 phone calls.

The General Manager stated that the personnel changes during April include the resignations of full-time Grey Line Data Entry Clerk Leslie Hunter and full-time Bus Cleaner Larry Rosier. part-time Receptionist Autumn Hartman was promoted to full-time Grey Line Data Entry Clerk. Charles Hunt, part-time van driver, was promoted to full-time Bus Cleaner. Michael Staats was hired as a part-time Van Driver. Loria Morris was hired as a part-time Receptionist. Finance Officer Heather Lemansky completed her six months probation period.

The General Manager had a meeting with Byron Smith from West Virginia University concerning options for changes in access to Raleigh Street.

The General Manager thanked the Mountain Line Transit Authority Board Members for completing the Transit Master Plan evaluations after reviewing the five proposals.

The General Manager stated that the bus rider bucks poker chips have arrived. He asked the Board Members when they would like them to be used. The consensus was to wait until the second week of West Virginia University's fall semester to issue to the public.

The General Manager stated that he had a meeting with Mayor Patty Lewis of Granville and a request was made to Mountain Line Transit to install some bus stop shelters in the Granville area.

Opportunity for Public Comments:

Councilman Don Spencer expressed concerns with speeding on Fenwick Street and Fairfield Street in the Suncrest area. The people that live on these streets have expressed concern to him about the buses speeding on these two streets.

The General Manager stated that he had spoken with some of the people who live on Fenwick Street and Fairfield Street. He had explained to them that the buses do have Global Positioning Systems on them. If they would contact the Transit Authority with times and dates when this is happening then the Transit Authority could verify the bus speed and address the concern with the specific driver who is speeding. The General Manager stated that it would be better to deal with each incident on a case by case individual basis as they occur.

Councilman Don Spencer also reminded the Transit Authority Board the Youth Commission had brought the idea of an after school use of the of the bus system with some kind of a fare structure relief.

Financial Business:

05/09/2007

Initials_____

A. April 2007 Financial Report

The General Manager reviewed the financial report for April 2007 with the Board Members.

Larry Calemine Made a Motion to accept for audit the Financial Report as presented for April 2007. David Flynn seconded the Motion.

For: All Present and Voting Opposed: None

B. Fiscal Year 2007-2008 Budget Approval

- **Consideration for Approval of General Fund Budget (\$3.02 million)**

Larry Calemine Made a Motion to accept the General Fund Budget (\$3.02 million) as presented by the General Manager in his proposal for Fiscal Year 2007-2008. David Flynn seconded the Motion.

For: All Present and Voting Opposed: None

- **Consideration for Approval of Capital Escrow Budget (\$839,442)**

Jenny Dinsmore Made a Motion to accept the Capital Escrow Budget of (\$839,442) as presented by the General Manager in his proposal for Fiscal Year 2007-2008. James Manilla seconded the Motion.

For: All Present and Voting Opposed: None

Old Business:

A. Farebox Modernization Update

The General Manager stated that the money receiving vault has been installed in the counting room. The plan for the fare boxes is to have them installed on the buses June 23 and June 24 and be operational by June 25, 2007. A mechanic will go to Chicago the week of June 4th for training on how to service the fare boxes. The drivers will have training on how to use the fare boxes throughout the month of June.

B. Dial-A-Ride Service Consideration

There are no updates at this time.

C. Bus Stop Signage Update

The General Manager stated that some of the bus stop signs will be installed on May 10, 2007 which will include one in Granville, the Mon County SR Center and the Public Safety Building.

05/09/2007

Initials_____

D. Westover Parking Lot Update

The General Manager stated that in two to three weeks the work crews will be ready to start the parking lot when the drainage plan has been received from CTL.

E. Funding Request to Governor Manchin to Support Metropolitan Planning Organization Recommendation

The General Manager stated that there is a copy of a draft letter to Governor Manchin asking for support of the Metropolitan Planning Organization’s recommendation. The Transit Authority Board Members agreed by consensus to approve the draft.

F. General Manager’s Evaluation

President Bob Roberts stated that the General Manager Evaluation had been completed and given to the General Manager for his comments. If anyone who would like to review it the General Manager can make copies for Board Members at the June 13, 2007 Board meeting.

Jenny Dinsmore asked that an Executive meeting to discuss a personnel matter be put on the agenda for the June meeting.

New Business:

A. Sterling Ridge/Gold Line Service Change

The General Manager reviewed the proposed changes in the Gold Line route to implement the Sterling Ridge/Gold Line service change. There will be a Silver Line to service the Sterling Ridge area will run a twenty minute route. This will make the Gold Line a one hour route. He asked the Transit Authority Board to approve these changes and he will start the public hearing process so that the possible service could be implemented on August 5, 2007.

Larry Calemine Made a Motion to accept the proposed Sterling Ridge/Gold Line service change as presented by the General Manager. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

B. Purple Line Service Changes

The General Manager reviewed the proposed changes in the Purple Line route to implement the Purple Line Route service change. The current Purple Line receives ten percent of the complaints that are filed against the Authority because the current Purple Line is consistently late. The current Purple Line will be split into two routes, a Pink Line and a Purple Line that will make them both forty minute runs. He asked the Transit

Authority Board to approve these changes and he will start the public hearing process so that the possible service could be implemented on August 5, 2007.

Asel Kennedy Made a Motion to accept the proposed Purple Line Service change as presented by the General Manager. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

C. Granville Park & Ride and River Bus Service

The General Manager he reviewed the proposed presentation with Transit Authority Board Members and stated that with their approval he would like to make the presentation to the Granville City Council and Mayor Patty Lewis concerning a Park & Ride and River Bus Service for the Granville area.

Larry Calemine Made a Motion to approve the General Manager's proposed presentation as presented by the General Manager concerning a Park & Ride and River Bus Service for the Granville area to the Granville City Council. James Manilla seconded the Motion.

For: All Present and Voting

Opposed: None

Adjournment:

Jenny Dinsmore Made a Motion to adjourn at 7:20 P.M.