MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

June 15, 2011

Authority Members Present: Jenny Dinsmore

Hugh Kierig David Flynn Denny Poluga Ronald Bane

Other Personnel Present: David Bruffy

Wayne Pifer

Heather Lemansky Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for June 15, 2011 was called to order at 6:00 P.M.

Reading and Approval of Minutes (May 11, 2011)

David Flynn Made a Motion to approve the minutes from the May 11, 2011 Board Meeting as submitted, subject to individual consideration. Ronald Bane seconded the Motion.

For: All Opposed: None

Presentations:

A. May 2011 Drivers of the Month

The Board announced the Authority's May 2011 Driver of the Month, Mr. Scott Allison. The Board also recognized Anne Cramer, William Smith, David Stump, and Thomas Jones for their outstanding performance during the month of May 2011.

Opportunity for Public Comments:

Brenda Fisher requested that the Mountain Line Transit Authority Board members consider expanding the route in the Tom's Run area. She volunteered to do whatever is necessary to help make the route extension happen.

Jenny Dinsmore requested that the route expansion in the Tom's Run area be added to the July 13, 2011 board meeting agenda.

Monthly Data Summaries/Correspondence:

The General Manager stated that the personnel changes for the month of May 2011 includes full-time Shift Supervisor Mark Johnson completing his six month probation. Also, the new hires for the month of May are Andrew Bruffy as part-time Grey Line Clerk, Shara Bienik as full-time Grey Line Clerk, and Sharon Hoffman as part-time Receptionist at the Depot.

The General Manager stated that the total passenger trips for the year were up 29 %. The total percentage passenger trips for May 2011 were up 18% compared to May of 2010. Disabled passenger trips were down 7%, senior passenger trips were up 24% and West Virginia University "Ride with I.D." was up 21% compared to May 2010. During May 2011, the Transit Authority traveled 93,287 miles, and answered 3,637 phone calls.

The General Manager reviewed the ridership reports for May 2011 with the Transit Authority Board Members.

Financial Business:

A. May 2011 Financial Report

The General Manager reviewed the Financial Reports for May 2011 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Reports for May 2011 as presented by the General Manager. Ronald Bane seconded the Motion.

For: All Opposed: None

Old Business:

A. Fiscal Year 2011-2012 Capital Escrow Budget

The General Manager reviewed the proposed Capital Escrow Budget with the Mountain Line Transit Authority Board members.

David Flynn Made a Motion to accept Fiscal Year 2011-2012 Capital Escrow Budget proposal as presented by the General Manager. Ronald Bane seconded the Motion.

For: All Opposed: None

New Business:

A. Solar Power Plant Criteria Developer Contract for Services

The General Manager stated that the total for the Solar Project Criteria Developer is \$78,626. The General Manager requested that the Transit Authority Board Members authorize him to enter into contract with Lloyd Miller Architect, PLLC as the Solar Power Plant Criteria Developer for Mountain Line Transit's Solar Power Plant Project. A copy of the proposed contract was given to the Board Members.

Hugh Kierig Made a Motion to authorize the General Manager to enter into the American Institute of Architects contract with Lloyd Miller Architect, PLLC. David Flynn seconded the Motion.

For: All Opposed: None

B. Third party contract terms and termination-policy discussion

The General Manager stated that he the Assistant Manager had researched this and there are already policies in place to provide for service changes. The Mountain Line Transit Authority Board Members adopted a Public Comment Participation in 2009. If Mountain Line Transit Authority follows the procedures in this policy bus service could be terminated in as little as three business days.

C. Service Expansion Committee Work Session-discussion

President Jenny Dinsmore stated that she requested this be put on the agenda so Board Members would have the knowledge to answer questions when approached about the route expansion. Jenny Dinsmore requested that the General Manager develop topics of discussion for the Board Members and a time table to implement the route expansion. Jenny Dinsmore wants this included on the July 13, 2011 Board meeting agenda.

Adjournment:

David Flynn Made a Motion to adjourn at 7:10 PM.