

MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

JULY 10, 2002

AUTHORITY MEMEBERS PRESENT:

Bob Roberts
Larry Calemine
Jenny Dinsmore
Frank Scafella
Bruce Gilbert
Asel Kennedy

AUTHORITY MEMEBERS NOT PRESENT:

John Spears

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Paul Burns
Sheila M. Wolfe

BUS DRIVERS PRESENT:

Bernie Cordray
Don Cummings
Jim Huffman
Kevin Mackie

CALL TO ORDER:

The Transit Authority Board Meeting for July 10, 2002 was called to order at 6:05 P.M.

ELECTION OF OFFICERS

Jenny Dinsmore Made a Motion to vote a slate ballot as follows:

President	Bob Roberts
Vice-President	Larry Calemine
Treasurer	Asel Kennedy
Secretary	Frank Scafella

Asel Kennedy seconded the Motion.

For: All Present and Voting

Opposed: None

Bob Roberts appointed Jenny Dinsmore as Personnel Chair.

These are the Mountain Line Transit Authority's officers for 2002-2003.

President	Bob Roberts
Vice-President	Larry Calemine
Treasurer	Asel Kennedy
Secretary	Frank Scafella
Personnel Chair	Jenny Dinsmore

Bruce Gilbert presented the Transit Authority Board with a catalog to order uniforms for drivers. Asel Kennedy asked the General Manager to check into the different possibilities and report back to the board at the August Transit Authority meeting.

READING AND APPROVAL OF MINUTES (June 5, 2002)

Jenny Dinsmore made a Motion to accept the June 5, 2002 Board Meeting minutes. Asel Kennedy seconded the Motion.

For: All Present and Voting **Opposed: None**

OPPORTUNITY FOR PUBLIC COMMENTS:

No public present.

COMMITTEE REPORTS:

A. Citizen's Advisory Committee

There was not a representative present.

DATA SUMMARIES/CORRESPONDENCE:

The General Manager stated that total ridership was up 23% over June 2001, disabled ridership up 98%, and senior ridership up 50 %. The new routes Ames Mall, Downtown PM Mall, Purple Line are doing very well. The new Blue Line Route ridership has not increased significantly since the recent route changes were initiated.

FINANCIAL REPORT:

a) Financial Report for June 2002

The General Manager stated that due to the collection of some overdue invoices the Line of Credit approved by the Board at their June 2002 meeting did not have to be activated.

The General Manager asked the Transit Authority Board to renew the contract with the Huntington Bank to make available to the Authority a Line of Credit for \$30,000.00 dollars.

Bruce Gilbert Made a Motion to extend the contract for a Line of Credit of \$30,000.00 dollars with the Huntington Bank. Frank Scafella seconded the Motion.

For: All Present and Voting **Opposed: None**

Jenny Dinsmore made a Motion to accept the June 2002 Financial Report as presented. Bruce Gilbert seconded the Motion.

For: All Present and Voting **Opposed: None**

b) Outstanding Invoices for Fiscal Year 2001-2002

Asel Kennedy Made a Motion to make it a policy that invoices that are past due 90 days or more will receive a letter from the Transit Authority Board in an effort to collect past due bills. Jenny Dinsmore seconded the Motion.

For: All Present and Voting **Opposed: None**

c) Approval of Capital Escrow Account Budget

The General Manager stated that the majority of the money in the Capital Escrow account is dedicated to the New Maintenance Facility.

Frank Scafella Made a Motion to approve the Capital Escrow Account Budget for 2002-2003 fiscal year as presented by the General Manager. Jenny Dinsmore seconded the Motion.

For: All Present and Voting **Opposed: None**

DRIVER OF THE MONTH PRESENTATION

The Board announced the Authority's June Driver's of the Month, Mr. Kevin Mackie. The Board also recognized Bernie Cordray, John Hemerick, Jim Huffman and Terry Lewis for outstanding performance during the month of June 2002.

Jenny Dinsmore Made a Motion to enter into executive session to discuss a legal issue at 6:40 P.M.

The Transit Authority Board returned to public session at 6:55 P.M.

Asel Kennedy Made a Motion that the General Manager hand deliver a letter about personal hygiene and cleanliness to the problem passenger, subject to legal review by the City Council and The County Commission attorney's. Frank Scafella seconded the Motion.

For: All Present and Voting

Opposed: None

OLD BUSINESS:

A. Maintenance Facility Update

The General Manager stated that the Phase 2 archeological survey has been completed. The West Virginia Historical Preservation Office recommendation is that no further studies need to be done. All artifacts found at the site will be the property of the Transit Authority. The General Manager also informed the Board that Joe Chico has been contracted to perform the appraisal of the property at a cost of \$1,000.00 dollars for ten acres more or less.

B. Maintenance Employee Tool Reimbursements

Bruce Gilbert stated that after researching this item he saw no need for further discussion.

NEW BUSINESS:

The General Manager presented a copy of a draft bus route schedule for West Virginia University football Saturday's for the Transit Authority's Board to review. Frank Scafella requested that check with someone in advertising at West Virginia University for further development.

Jenny Dinmore Made a Motion to enter into executive session to discuss personnel matters.

The Transit Authority Board returned to Public session at 7:20 P.M.

ADJOURNMENT

Jenny Dinsmore made a Motion to adjourn at 7:25 P.M.