

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

December 13, 2006

Authority Members Present:

Bob Roberts
Larry Calemine
Jenny Dinsmore
David Flynn
James Manilla
Asel Kennedy

Authority Members Not Present:

Kevin Buckley

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for December 13, 2006 was called to order at 6:05 P.M.

Reading and Approval of Minutes (November 08, 2006):

Jenny Dinsmore made a Motion to accept the November 08, 2006 Board Meeting minutes as amended. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

Presentations:

A. November 2006 Driver of the Month

The Board announced the Authority's November 2006 Driver of the Month, Mr. Terry Lewis. The Board also recognized Tom Bennett, Jake Cress, Jim Huffman, Jim Tennant, and Mary Rogers for their outstanding performance during the month of November 2006.

Opportunity for Public Comments:

There were no comments offered by the Public.

Monthly Data Summaries/Correspondence:

The General Manager stated that the passenger trips for November 2006 were 67,404 and were up 52% compared to November of 2005, and were up 37 % for total passenger trips for the calendar year 2006 compared to calendar year 2005. Disabled passenger trips were up 38 %, senior passenger trips were up 23% and West Virginia University “Ride with I.D.” was up 82 % compared to November 2005. During November 2006, the Transit Authority traveled 81,309 miles, made 7,175 schedules, answered 94 Rail Trail questions, and answered over 2,479 phone calls.

The General Manager stated that November senior ridership has always decreased in passenger trips. The passenger trip total for November 2006 has increased by 15%. He attributes this to the radio ads, television ads, and confirming with drivers how they are to document the senior passenger trips on the ridercount sheets.

The General Manager stated that there has been a “Why Ride the Bus” survey located on the web site from October 2006 to December 12, 2006. There were 260 responses received. The main reasons that riders rode the bus was 60% said they had no car, 18.5% due to traffic, 24.3% due to the lack of parking, 20.1% cost, 24.3% convenience 6.9% speed, and 6.9% temporary situation. The new poll on the web site is “Where do you most often go when you ride the bus?” There is also a Guest Book on the web site where visitors can sign up for route changes to be mailed to them.

The General Manager stated that the personnel changes during November include the hiring of Autumn Hartman Part-Time Receptionist, Full-Time bus drivers David Stump, Kerri Johnson, and Part-time van driver Charlie Meeks. Scott Slagle, a Full-time driver resigned and Full-time bus driver Rick Chappell’s employment was terminated.

Financial Business:

A. November 2006 Financial Report

The General Manager reviewed the financial report for November with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for October 2006. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

Old Business:

A. Westover Park & Ride Progress Report

The General Manager stated that he does not have the final revision report back from CTL.

B. Stone Debt Collection Update

The General Manager stated that the Stone debt still needs to be carried on the books for auditing purposes until the debt is paid or sold. Mountain Line Transit Authority has entered into an agreement with Credit Collection USA concerning this debt.

New Business:

A. Bus Shelter Purchase and Location Update

The General Manager stated that Mountain Line Transit Authority has received a grant from West Virginia Public Transit for seven bus shelters. Mountain Line Transit Authority has ordered 1 standard shelter and 6 Victorian style shelters. They will measure five feet by twelve feet; have benches, solar lighting systems, and solar powered bus stop signs.

Jenny Dinsmore Made a Motion to transfer \$11,000.00 from the General Fund Contingency to the Capital Escrow Fund to purchase seven bus shelters and bus stop signs. The state match for the bus shelters is \$ 5,000.00 and local match is \$6,000 for the bus stop signs. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

B. Bus Stop Signage Locations

The General Manager reviewed with the Mountain Line Transit Authority board members the locations for the bus stop signs. The locations were chosen according to ridership boardings.

C. Electronic Fare Box Purchase (\$548,000, \$41,000 local match)

The General Manager reviewed with the Mountain Line Transit Authority Board Members how the new electronic fare boxes will operate. He stated that the fare boxes will accept money and will issue a change card; West Virginia University Id's will be able to be swiped. There will be 30 day passes and \$.75 cent passes available. The fare boxes will also be integrated with our GPS system to track where riders are boarding the buses and other information. The install dated is proposed for sometime in February 2007. The total cost is \$548,351.00.

Jenny Dinsmore Made a Motion to transfer \$41,127.00 from the General Fund Contingency to the Capital Escrow Fund to purchase the electronic fare boxes. The local match is 7 ½ % for a total of \$41,127.00. Larry Calamine seconded the Motion.

For: All Present and Voting

Opposed: None

D. Downtown Transfer Station Development

The General Manager stated that Mayor Ron Justice has requested that he start the planning process for a downtown transfer station in the Daniels parking lot. The General Manager showed a visual presentation of the possible new transfer station and described

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how it will be designed to provide the most efficient operations for the drives and passengers. The General Manager also discussed the various ways that the downtown transfer station could be funded.

Adjournment:

Jenny Dinsmore Made a Motion to adjourn at 7:20 P.M.