

# **MONONGALIA COUNTY URBAN MASS**

## **TRANSPORTATION AUTHORITY**

### **BOARD OF DIRECTOR'S MEETING**

**October 12, 2011**

**Authority Members Present:**

Jenny Dinsmore  
David Flynn  
Asel Kennedy  
Ronald Bane

**Authority Members Not Present:**

Hugh Kierig  
Denny Plouga

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Loring Danielson  
Sheila M. Wolfe

**I. Call to Order:**

**The Transit Authority Board Meeting for October 12, 2011 was called to order at 6:10 P.M.**

**III. Reading and Approval of Minutes September 14, 2011**

**David Flynn Made a Motion to approve the minutes from the September 14, 2011 Board Meeting as submitted. Ronald Bane seconded the Motion.**

**For: All**

**Opposed: None**

**IV. Presentations:**

**A. September 2011 Drivers of the Month**

The Board announced the Authority's September 2011 Drivers of the Month, Mr. Jesse Tucker. The Board also recognized Thomas Jones, Robert Lee, Terry Lewis and Dave Stump for their outstanding performance during the month of September 2011.

**V. Opportunity for Public Comments:**

**Nancy Smaltz** spoke to the Mountain Line Transit Authority Board Members concerning the changes to the Gold Line as of August 01, 2011. As a result of these changes the bus no longer stops at the bottom of Riddle. The students living there now have to walk up the hill to the intersection of Cottonwood and Riddle Avenue or walk on a portion of West Run Road to the District Apartment Complex.

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**The General Manager** stated that he had looked at alternatives to respond to the issue. There are no options without additional service and we can't provide service without additional funds. The Transit Authority is looking into ways to expand service with additional funding if it becomes available in the future.

## **VI. Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the personnel changes for the month of September include Marlene Stevens and Ronald McCourt were hired as full-time drivers, John Mark Matthews was hired as Mechanic/Bus driver and Loring Danielson was hired as Finance Officer.

### **August 2011**

**The General Manager** stated that the total passenger trips to date this calendar year for 2011 were 867,872 compared to 699,974 total passenger trips for calendar year 2010. The total passenger trips for the year were up 24 %. The total passenger trips for September 2011 were 163,071 and were up 20% compared to September of 2010. Disabled passenger trips were up 16%, senior passenger trips were up 14 % and West Virginia University "Ride with I.D." was up 22 % compared to September 2010. During September 2011, the Transit Authority traveled 105,676 miles, and answered 3,925 phone calls.

**The General Manager** reviewed the ridership reports for September 2011 with the Transit Authority Board Members.

## **VII. Financial Business:**

### **A. August 2011 Financial Report**

**The General Manager** reviewed the Financial Reports for August 2011 with the Board Members.

**Asel Kennedy Made a Motion to accept for audit the August 2011 financial report as presented by the General Manager. Ronald Bane seconded the Motion.**

**For: All Opposed: None**

## **VIII. Old Business:**

### **A. Former County Employee Retirement Issue (PERS) Update**

**The General Manager** stated that the Authority has made the September payment for the former County employee Tom Montague for the health insurance premium gap. The General Manager and staff have been working with counsel on the former County employee retirement issue (PERS) to provide information to the attorney's as needed.

### **B. Solar Power Plant Up date**

**The General Manager stated** that the committee met today to evaluate the qualitative scores of the proposals that were presented by three firms. The committee recommended MTV Solar with the highest qualitative score. This will now go to the Design Board. After the Design Board approves this step, the next step will come back to Mountain Line Transit to open the cost proposal envelopes. The cost proposal number will be added to the qualitative number and the firm that has the highest combined score will be the firm who is selected for the Solar Power Plant project. The General Manager asked the Mountain Line Transit Authority Board to approve the recommendation of the committee to be sent to the Design Board for approval.

**Asel Kennedy Made a Motion to accept the recommendation of the Solar Power Plant Committee. Ronald Bane seconded the Motion.**

**For: All Opposed: None**

**C. Resolution Authorizing Bus Lease-Purchase Agreement (previously approved by Motion in September 2011)**

**The General Manager** requested that the Mountain Line Transit Authority Board approve a Resolution Authorizing the bus lease-purchase that was previously approved by the Board.

**David Flynn Made a Motion to approve the Authorizing Resolution the execution and delivery of a Master equipment Lease-Purchase agreement and separate equipment schedules with respect to the acquisition, purchase, financing and leasing of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this resolution. Ronald Bane seconded the Motion.**

**For: All Opposed: None**

**IX. New Business:**

**A. Service Expansion Community Survey Process- Galen Schuerlein**

**The General Manager** introduced Galen Schuerlein from Burgess & Burgess, the firm that is working with Mountain Line Transit Authority on the Service Expansion project.

**Galen Schuerlein** reviewed the public survey with the Mountain Line Transit Authority Board Members requesting their input for any additions or subtractions that need to be made on the survey. The survey will be done online through a Mountain Line Transit website link. Burgess & Burgess will also be conducting some phone interviews.

**B. Declaration of Bad Debt (debts less than \$1,000.00 dollars)**

**The General Manager** made a recommendation to write off the bad debts that total less than \$1,000.00 dollars each.

**Ronald Bane Made a Motion to write off the uncollectable invoices in the amount of \$1,465.37. David Flynn seconded the Motion.**

**For: All Opposed: None**

**C. Live Time Bus Tracking via Twitter**

**The General Manager** stated the public will have access to live time bus tracking through their text enabled phone by sending a text message code to their phone. This will enable users to get live time information on the routes of their choice. New GPS units that have been installed in the buses that allows this new information service.

**D. CAC Appointment Application**

**The General Manager** stated that Ci Ci Cottingham has submitted an application to be a representative from the Department of Human Resources on the Mountain Line Transit Authority Citizen Advisory Committee.

**David Flynn Made a Motion to approve the appointment of Ci Ci Cottingham as the Department of Human resources representative to the Citizens Advisory Committee. Ronald Bane seconded the Motion.**

**For: All Opposed: None**

**Adjournment:**

David Flynn Made a Motion to adjourn at 7:30 PM.