

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**November 09, 2011**

**Authority Members Present:**

Jenny Dinsmore  
David Flynn  
Asel Kennedy  
Denny Poluga  
Hugh Kierig

**Authority Members Not Present:**

Ronald Bane

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**I. Call to Order:**

**The Transit Authority Board Meeting for November 09, 2011 was called to order at 6:00 P.M.**

**III. Reading and Approval of Minutes October 12, 2011**

**David Flynn Made a Motion to approve the minutes from the October 12, 2011 Board Meeting as submitted. Asel Kennedy seconded the Motion.**

**For: All**

**Opposed: None**

**IV. Presentations:**

**A. September 2011 Drivers of the Month**

The Board announced the Authority's September 2011 Driver of the Month, Mr. Thomas Jones. The Board also recognized David Stump, Robert Lee, Scott Allison and James Huffman for their outstanding performance during the month of September 2011.

**The General Manager** stated that the personnel changes for the month of October 2011 included: James Matlick hired as Grounds Maintenance Laborer, Bradley Chambers, Jason Dobbs, Michael Proulx, Darren Garner, and James Smith hired as full-time bus drivers.

**V. Opportunity for Public Comments:**

There were no public comments.

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## **VI. Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the total passenger trips to date this calendar year for 2011 were 1,027,984 compared to 830,302 total passenger trips for calendar year 2010. The total passenger trips for the year were up 24 %. The total passenger trips for October 2011 were 160,112 and were down 2% compared to October of 2010. The total number service days for the month of October was 31, the average passengers per day was 5,165, the total passengers for September 2011 was 163,071. The difference between September 2011 and October 2011 is -2,959 passenger trips. Disabled passenger trips were up 14%, senior passenger trips were up 17 % and West Virginia University "Ride with I.D." was up 6 % compared to October 2010. During October 2011, the Transit Authority traveled 106,894 miles, and answered 3,734 phone calls at the depot.

**The General Manager** reviewed the ridership reports for October 2011 with the Transit Authority Board Members.

## **VII. Financial Business:**

### **A. September 2011 Financial Report**

**The General Manager** reviewed the Financial Reports for September 2011 and October 2011 with the Board Members.

**Asel Kennedy Made a Motion to table the Financial Reports for September 2011 and October 2011 for further review. Denny Polugua seconded the Motion.**

**For: All Opposed: None**

## **VIII. Old Business:**

### **A. Former County Employee Retirement Issue (PERS)**

**The General Manager** stated that the Administrative Law Judge hearing was held in Charleston, West Virginia on Thursday, November 03, 2011. The General Manager provided the Board Members with a copy of the letter from Lewis, Glasser, Casey & Rollins stating that they are preparing for the legal argument with our brief that is due by 12/12/2011. A ruling is not expected until sometime in January 2012.

### **B. Service Expansion Community Survey Update – Galen Schuerlein**

**The General Manager** introduced Galen Schuerlein of Burges & Burges Strategists.. Galen Schuerlein revealed how the information for the survey was collected. She also reviewed the information that has been collected through the service expansion survey to date. Galen Schuerlein asked that the survey be allowed to be made available for two more weeks until the Wednesday before Thanksgiving, November 23, 2011, which would give the community more time to respond to the survey.

**Denny Poluga Made a Motion to extend the Service Expansion Community Survey until the Wednesday before Thanksgiving, November 23, 2011. David Flynn seconded the Motion.**

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**For: All Opposed: None**

**IX. New Business:**

**A. Campus PM Bus Stop Location – City Request to Modify**

**The General Manager** stated that the City of Morgantown has requested the Campus PM bus stop location be moved from the High Street pick up spot near Wall Street down to the Courthouse Square. This change would start on Thursday, November 10, 2011.

**Hugh Kierig Made a Motion to temporarily relocate the Campus PM bus stop to the Court House Square through December 31, 2011, pending the approval of the Monongalia County Commission. David Flynn seconded the Motion.**

**For: All Opposed: None**

**B. Authorization to Negotiate Agreement with Solar Power Plant Design Build Firm, March-Weston- (\$924,785)**

**The General Manager** requested that the Mountain Line Transit Authority Board Members authorize him to negotiate an agreement with Solar Power Plant Design-Build Firm, March-Weston for the completion of the Solar Power Plant Project.

**The Mountain Line Transit Authority Board Members agreed by consensus to send a letter to the Solar Power Plant Design-Build expressing their concern with the number one firm being disqualified due to flaws when all of the firms had some issues with the proposals presented.**

**Denny Poluga Made a Motion to request that the Solar Power Plant Design-Build reconsider the disqualification of MTV Solar. Hugh Kierig seconded the Motion.**

**For: All Opposed: None**

**C. Proposed Return to Work Policy (Workers Compensation)**

**The General Manager** provided the Mountain Line Transit Authority Board Members with a proposed copy of the Return to Work Program for review.

**Hugh Kierig Made a Motion to accept the Return to Work Program as presented by the General Manager. David Flynn seconded the Motion.**

**For: All Opposed: None**

**D. Proposed Employee Locker Room Policy**

**The General Manager** provided the Mountain Line Transit Authority Board Members with a proposed copy of the Locker Room Policy for review.

**Hugh Kierig Made a Motion to accept the Locker Room Policy as presented by the General Manager. David Flynn seconded the Motion.**

**For: All Opposed: None**

**E. Personnel Policy Amendments-Removal of Obsolete References**

**The General Manager** stated that there are items in the personnel policy that should be amended or removed due to obsolete references. The General Manager provided the Mountain Line Transit Authority Board Members with a copy of the obsolete references in the Personnel Policy that need to be reviewed and removed.

**David Flynn Made a Motion to amend the Personnel Policy as presented by the General Manager. Hugh Kierig seconded the Motion.**

**For: All Opposed: None**

**President Jenny Dinsmore appointed Denny Poluga, David Flynn, and Asel Kennedy to the Audit Review Committee.**

**Adjournment:**

**David Flynn Made a Motion to adjourn at 7:25 PM.**