

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

May 10, 2006

AUTHORITY MEMBERS PRESENT:

Bob Roberts
Larry Calemine
Jenny Dinsmore
Asel Kennedy
David Flynn
James Manilla

AUTHORITY MEMBERS NOT PRESENT:

Kevin Buckley

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Paula Janis
Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for May 10, 2006 was called to order at 6:05 P.M.

READING AND APPROVAL OF MINUTES (March 8, 2006)

Larry Calemine made a Motion to accept the March 8, 2006 Board Meeting minutes. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

PRESENTATION

A. April and March 2006 Driver of the Month

The Board announced the Authority's April 2006 Driver of the Month, Mr. Tom Jones. The Board also recognized Jim Huffman, Ray St. Clair, Jake Cress, Bob Lee and Tom Bennett for their outstanding performance during the month of April 2006.

The Board announced the Authority's March 2006 Driver of the Month, Mr. Bob Lee. The Board also recognized Jim Huffman, Steve Reese, Jake Cress, and Paul Gutta for their outstanding performance during the month of March 2006.

Opportunity for Public Comments:

There were no comments offered by the Public.

5/10/2006

Initials _____

Monthly Data Summaries/Correspondence

The General Manager stated that the passenger trips for March 2006 were 46,354 and were up 43 % compared to March of 2005, and were up 37 % for total passenger trips for the calendar year 2006 compared to calendar year 2005. Disabled passenger trips were up 9 %, senior passenger trips were up 31 % and West Virginia University "Ride with I.D." was up 74 % compared to March 2005. During the month of March, the Transit Authority traveled 76,299 miles, made 2,975 schedules, answered 106 Rail Trail questions, answered over 2,333 phone calls and had 200,000 hits on the web site.

The General Manager stated that the personnel changes during March include the hiring of Lesleigh Hunter and Clarice Johnson for the position of full-time Ticket/Data Entry Clerks. Trista Roberts and Tim Hines resigned their positions as Ticket/Data Entry Clerks.

The General Manager stated that the passenger trips for April 2006 were 46,498 and were up 40 % compared to April of 2005, and were up 29 % for total passenger trips for the calendar year 2006 compared to calendar year 2005. Disabled passenger trips were down 16 %, senior passenger trips were up 4 % and West Virginia University "Ride with I.D." was up 74 % compared to April 2005. During the month of April, the Transit Authority traveled 71,207 miles, made 3,300 schedules, answered 116 Rail Trail questions, answered over 1,933 phone calls and had 205,000 hits on the web site.

The General Manager stated that the personnel changes during April include the hiring of Michael Kelly for the position of Full-time Grounds Maintenance Laborer. Salvatore Hughes resigned as Grounds Maintenance Laborer.

The General Manager stated that the Grey Line had an average of 14.5 passenger boardings per day in April 2006.

FINANCIAL REPORT:

A. Approval of the March 2006 Monthly Financial Report

The General Manager reviewed the March financial report with the Board Members.

Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for March 2006. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

B. Approval of the April 2006 Monthly Financial Report

The General Manager reviewed the April financial report with the Board Members.

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for April 2006. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

C. Fiscal Year 2004-2005 Audit Report

The General Manager stated that there were no audit findings. Mountain Line Transit Authority was given an administrative recommendation to utilize any opportunity to have further separation of financial duties when possible.

Asel Kennedy Made a Motion to accept the fiscal year 2004-2005 audit report. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

OLD BUSINESS:

Asel Kennedy stated that he had forwarded the NIOSH report about the Garrett Street depot to the General Manager and to the City of Morgantown. The NIOSH report on the air sampling findings revealed no carbon monoxide readings.

A. Televised Meeting Proposal

James Manilla Made a Motion to Televis Mountain Line Transit Authority's Board Meetings.

The Motion failed for the lack of a second.

B. Additional West Virginia University Appointments to the Authority Board

Jenny Dinsmore Made a Motion to table the additional West Virginia University appointments to the Authority Board until further notice. Asel Kennedy seconded the Motion.

For: All Present and Voting

Opposed: None

NEW BUSINESS:

A. Presentation of Draft Fiscal Year 2006-2007 General Fund Budget

The General Manager presented the draft of the General Fund Budget for Fiscal Year 2006-2007. The General Fund Budget has been reviewed with the budget committee. The final General Fund Budget will be presented at the June 14, 2006 Authority Board meeting.

B. Presentation of Draft Fiscal Year 2006-2007 Capital Escrow Budget

The General Manager presented a draft of the Capital Escrow Budget Fiscal Year 2006-2007. The Capital Escrow Budget has been reviewed with the budget committee. The final Capital Escrow Budget will be presented at the June 14, 2006 Authority Board meeting.

C. Route Change Proposals - Red, Gold, Purple, and Grey Lines

The General Manager presented a slide show about the Red Line, Gold Line, and Purple Line proposed route changes and reviewed each individual route with the Transit Authority Board noting the proposed changes and the reasons for the proposed changes.

Public Review Schedule

5/10/2006- Presentation to the Board

5/15/2006- Dominion Post Ad and Press Release

5/17/2006- Presentation to the Citizens Advisory Committee

5/23/2006- Public Hearing

Modifications & Adjustments

6/14/2006- Presentation to Board for Approval

6/15/2006- New Schedules Distributed

6/26/2006- New Schedules Begin

The General Manager presented the proposed schedule changes for the Grey Line with the Transit Authority Board. He asked that the Transit Authority Board approve the changes to begin the new schedule on June 5, 2006.

David Flynn Made a Motion to accept the proposed changes to the Grey Line route schedule to begin June 5, 2006. Larry Calimine seconded the Motion.

For: All Present and Voting

Opposed: None

The General Manager stated that the ribbon cutting for the Grey Line service will be May 11, 2006 at 9:30 AM. He requested that any of the Transit Authority Board Members attend if they are available.

D. General Manager's Evaluation

President Bob Roberts stated there is a copy of the General Manager's evaluation in the Board packet. He requested that Transit Authority Board Members forward any comments to him concerning the General Manager's evaluation before June 1, 2006 by mail, fax or e-mail.

BOARD MEMBER FORUM/FUTURE WORK ITEMS

ADJOURNMENT

Jenny Dinsmore Made a Motion to adjourn at 7:20 P.M.