

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**April 09, 2008**

**Authority Members Present:**

Bob Roberts  
Jenny Dinsmore  
James Manilla  
Asel Kennedy  
David Flynn  
Dennis Poluga

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Heather Lemansky  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for April 09, 2008 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (March 13, 2008)**

**David Flynn Made a Motion to accept the March 13, 2008 Board Meeting Minutes as presented. James Manilla seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. March 2008 Driver of the Month**

The Board announced the Authority's March 2008 Driver of the Month, Mr. Thomas Jones. The Board also recognized Jake Cress, Jim Huffman, Robert Lee, and David Stump for their outstanding performance during the month of March 2008.

**Opportunity for Public Comments:**

There was no comments from the public.

**Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the trips for March 2008 were 71,073 and were down 6% compared to March of 2007, and were up 2 % for total passenger trips for the calendar year 2008 compared to calendar year 2007. Disabled passenger trips were up 51%, senior passenger trips were up 31% and West Virginia University "Ride with I.D."

were down 12% compared to March 2007. During March 2008, the Transit Authority traveled 89,696 miles, and answered 1,991 phone calls.

**The General Manager** reviewed the farebox reports with the Transit Authority Board.

**The General Manager** stated that the personnel changes for the month of March 2008 were Nathaniel Ayer, part-time receptionist resigned from his position. Jessica Sheldon was hired as a part-time receptionist. Dan Barker part-time van driver was promoted to full-time bus driver. Social Services Officer Ronald Gatian will be retiring as of May 2, 2008.

**The General Manager** announced that the Employee Awards Banquet would be on Sunday, May 18, 2008 from 6:00 PM to 9:00 PM at Molla's Banquet Center.

### **Financial Business:**

#### **A. March 2008 Financial Report**

**The General Manager** reviewed the financial report for March 2008 with the Board Members.

**Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for March 2008. Asel Kennedy seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

#### **B. Single Audit Findings**

**The General Manager** stated that the only finding was the "separation of duties."

**Asel Kennedey** stated that he had reviewed a copy of the audit report and that Mountain Line Transit's audit report "looks good."

### **Old Business:**

#### **A. Master Plan Update**

**The General Manager** stated that he had received an email stating that the draft of the Master Plan should be ready by April 14, 2008. The draft should be given to Board Members and the Steering Committee for review and the final meeting would be in May 2008.

#### **B. Intermodal Facility Update**

**The General Manager** displayed a draft of the blueprint for the intermodal facility. The General Manager reviewed with the Mountain Line Transit Board how this will integrate with the bus routes and some suggestions that he is making to the West Virginia University Facilities Manager to work with him to make Mountain Line Transit bus routes operate more efficiently.

### **C. Valley View Demonstration Project Update**

**The General Manager** stated that the kick off was on March 31, 2008. The total ridership from March 31, 2008 to April 7, 2007 was 543 passenger trips. This is a seven-week demonstration project funded by West Virginia University.

### **D. Cassville Demonstration Project Update**

**The General Manager** stated that one-year demonstration project funded by the City of Morgantown and County Commission at a combined total of \$130,000.00 per year. The new Cassville service will be two buses that leave the depot every thirty minutes, one will leave the depot at the top of the hour and the other will leave the depot at the bottom of the hour. The service will start on Monday, April 14, 2008 at 12:00 PM with a ceremony to send the first bus off at 12:30 PM.

### **E. Green Line/Westover Parking Lot Update**

**The General Manager** stated that the Green Line bus route is going to go into the Westover Parking Lot. The parking lot will be free if you are going to ride the bus.

**The General Manager** stated that the depot has been renovated. The renovation included moving the receptionist office into what used to be the General Manager's office and expanding the lobby for passengers.

### **New Business:**

There was no new business.

### **Adjournment:**

**Jenny Dinsmore Made a Motion to adjourn at 6:50 P.M.**