

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**October 11, 2006**

**Authority Members Present:**

Bob Roberts  
Larry Calemine  
Jenny Dinsmore  
David Flynn  
James Manilla  
Asel Kennedy

**Authority Members Not Present:**

Kevin Buckley

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for October 11, 2006 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (September 20, 2006):**

**Larry Calemine made a Motion to accept the September 20, 2006 Board Meeting minutes as amended. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. September 2006 Driver of the Month**

The Board announced the Authority's September 2006 Driver of the Month, Mr. Jim Huffman. The Board also recognized Tom Bennett, Bob Lee, Jim Tennant, and Bill Smith for their outstanding performance during the month of September 2006.

**Opportunity for Public Comments:**

There were no comments offered by the Public.

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**Monthly Data Summaries/Correspondence:**

**The General Manager** informed the Board that the Transit Authority has a total of fifty-three employees and due to new service needs and this number will probably increase in the next fiscal year. Over the past eighteen months, partially due to the tremendous growth in service, the Transit Authority has had a 45% turnover rate. The turnover rate for the last twelve months has been 35%, a rate that we should work toward as a high end for turnover in our industry. The Authority will be monitoring this situation and will continue to do so through employee surveys and exit interviews.

**The General Manager** stated that Tim Saab from Centra Bank had called asking him to write a letter to help get a stop light at the intersection of Dupont and Fairmont Road.

**Bob Roberts** stated that the Transit Authority Board had addressed this issue previously with no result. After discussion, the Board directed that no action be taken on this matter as the request would have little benefit for the Authority. It was the Board’s consensus that the Authority should not use its influence to assist a private sector entity in a matter largely unrelated to our service provision.

**The General Manager** stated that the passenger trips for September 2006 were 84,682 and were up 54% compared to September of 2005, and were up 32 % for total passenger trips for the calendar year 2006 compared to calendar year 2005. The General Manager also compared the September 1997 passenger trips to September 2006 passenger trips there is an increase of 446%. Disabled passenger trips were up 53 %, senior passenger trips were up 11 % and West Virginia University “Ride with I.D.” was up 88 % compared to September 2005. During September 2006, the Transit Authority traveled 79,216 miles, made 650 schedules, answered 80 Rail Trail questions, and answered over 2,793 phone calls.

**The General Manager** stated that the personnel changes during September include the hiring of Larry Rosier, full-time bus cleaner. Toby Hayes full-time bus cleaner, has retired, and Finance Officer Paula Janis resigned her post.

**Financial Business:**

**A. September 2006 Financial Report**

**The General Manager** reviewed the financial report for September with the Board Members.

**Larry Calemine Made a Motion to accept for audit the Financial Report as presented for September 2006. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Old Business:**

**A. Westover Park & Ride Progress Report**

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**The General Manager** stated that he had talked to Pat Gallagher, from CTL, after the Board Member's comments and the Citizen Advisory Committee comments about the new Westover Park & Ride design an amended design should be available sometime this week. When the design is approved, the General Manager will start requesting the approved money from the City Council, County Commission, and West Virginia University.

**James Manilla** requested that the General Manager do a presentation at the City Council Meeting concerning the Westover Park and Ride.

**Asel Kennedy** requested that the Bus Stop Shelter at the Health Department be moved.

**New Business:**

**A. Green Line, Grafton-Fairmont Road, Scott Avenue, and Blue Line Route Change Proposal**

**The General Manager** stated that the Public hearing had been held and no one attended. Additionally, the General Manager reported that the Authority had received no significant comments from riders or the public throughout the public participation process.

**Jenny Dinsmore Made a Motion to accept the Green Line, Grafton-Fairmont Road, Scott Avenue, and Blue Line route changes as proposed by the General Manager with the changes to go in effect on October 18, 2006. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**B. Audit Review Committee Recommendation**

**David Flynn** stated that after reviewing the proposals the audit review committee's recommendation is to accept Tetrick & Barlett for the 2005-2006 fiscal year audit.

**Jenny Dinsmore Made a Motion to accept the Audit Review Committee's Recommendation to accept Tetrick & Bartlett for the 2005 – 2006 fiscal year audit. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**C. Stone Restitution**

**The General Manager** stated that the Finance Officer had contacted Credit Collection USA and they have prepared a service agreement for the Transit Authority.

**Jenny Dinsmore Made a Motion to allow the General Manager to enter into a service agreement with Credit Collection USA to collect money owed in the Stone restitution. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Adjournment:**

**Jenny Dinsmore Made a Motion to adjourn at 7:15 P.M.**

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