

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

October 14, 2009

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
Hugh Kierig
Ronald Bane

Other Personnel Present:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

Authority Members Not Present:

David Flynn
Denny Poluga

Call to Order:

The Transit Authority Board Meeting for October 14, 2009 was called to order at 6:10 P.M.

Reading and Approval of Minutes (September 09, 2009)

Ronald Bane Made a Motion to accept the September 09, 2009 Board Meeting Minutes as presented. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Presentations:

A. September 2009 Driver of the Month

The Board announced the Authority's September 2009 Drivers of the Month, Mrs. Anne Cramer and Mr. Thomas Jones. The Board also recognized Robert Lee, James Huffman, Scott Allison, Terry Lewis, and Ray St. Clair for their outstanding performance during the month of September 2009.

Opportunity for Public Comments:

Dan Sundquist representative from the Amalgamated Transit Union requested that the Mountain Line Transit Authority Board add the possibility of a union to the agenda for November.

Kevin Mackie spoke to the Mountain Line Transit Authority Board concerning the stress that drivers are trying to deal with concerning every day work, routes running late, and

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breaks for drivers and the size of the new buses. He then resigned from his position as Shift Supervisor with Mountain Line Transit.

Debra Gordey stated that she is concerned for the safety of the drivers due to incidents that have happened on the buses.

Board President Jenny Dinsmore closed the opportunity for public comment at 6:25 PM.

Monthly Data Summaries/Correspondence:

September 2009

The General Manager stated that the total passenger trips to date this calendar year for 2009 were 784,553 compared to 682,798 total passenger trips for calendar year 2008. The total passenger trips for the year were up 15 %. The total passenger trips for September 2009 were 104,881 and were down 26% compared to September of 2008. Disabled passenger trips were down 11%, senior passenger trips were up 22 % and West Virginia University "Ride with I.D." was down 31% compared to September 2008. During September 2009, the Transit Authority traveled 92,195 miles, provided Trail information to 48 individuals, and answered 3,945 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of September 2009 included: Timothy Bageant hired as full-time Grounds Maintenance Laborer and Peggy Strong hired as full-time Grey Line Data Entry Clerk.

Financial Business:

A. September 2009 Financial Report

The General Manager reviewed the financial report for September 2009 with the Board Members.

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for September 2009. Ronald Bane seconded the Motion.

For: All

Opposed: None

Old Business:

A. Youth Commission Free Ride Program Update

The General Manager stated that ridership has become consistent in the month of September. Mountain Line Transit Authority will be sending representatives into the schools with route information and training on how to use the new Google Kiosk. The General Manager has requested the Youth Commission set up a meeting with the Monongalia County Superintendent of Schools to discuss providing students with IDs that have a magnetic strip so they would be able to swipe them in the digital fareboxes.

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B. Senior Mons Ridership Update

The General Manager stated that the week of August 9 to August 15 provided 66 passenger trips, and the week of October 4 to October 10 provided 370 passenger trips.

C. Triennial Review Update

The General Manager stated that there were two findings out of 790 possible questions. One was for advertising Trolley buses for a charter on a brochure that Mountain Line had provided. It has been corrected. The second one was in maintenance because the Authority is not allowed to have the fleet more than 20 % past due. The sample that the auditors pulled was 30 % past due, for preventable maintenance. This situation will be resolved by the new buses that are in service and the future purchase of Maintenance Software.

D. Route Match Implementation Update

The General Manager stated that it is the “go live” week which means that a Route Match representative is onsite with the Grey Line Clerks doing the intake of appointments and matching up passengers with the vehicles to provide the most optimal route. By the end of the week Mountain Line Transit will be using the Route Match Software to schedule and dispatch its demand response service.

E. Employee Smoking Cessation Program Survey

The General Manager stated that four employees expressed interest in the smoking cessation program. The cost per employee would be \$425.00.

Asel Kennedy stated that this should be a one time opportunity and it should be counted as taxable income. The program should be started on October 1, 2009. An open enrollment period would be November of every year and they must be six months tobacco free to get the discount on their PEIA health insurance by the July fiscal year start.

Asel Kennedy Made a Motion that Mountain Line Transit Authority will pay 75% of the cost of a smoking cessation program to start in November. There will be an open enrollment period every November, one time per year, and the employee can only do it once. Ronald Bane seconded the Motion.

For: All

Opposed: None

New Business:

A. Maintenance Software Proposal (\$50,000)

The General Manager stated that he is proposing that the Transit Authority Board purchase the Zonar Systems EVIR systems for pre-trip inspections. Many state school board authorities has already purchased this software and hardware for every bus in their fleet. The West Virginia Division of Public Transit is buying it for all eleven rural bus

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systems in West Virginia. The General Manager explained how the software would automate the way the bus drivers are doing pre-trips on their buses. The driver will enter the data into a hand held device and data will be sent to a internet site that can be accessed by the Mountain Line mechanics. The hardware will be put on each bus.

Hugh Kierig Made a Motion to accept the proposal as presented by the General Manager to purchase the Zonar Maintenance Software for \$50,000.00. Asel Kennedy seconded the Motion.

For: All

Opposed: None

Asel Kennedy Made a Motion to authorize the General Manager to take the \$50,000.00 from the contingency fund to purchase the Zonar Maintenance Software. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Adjournment:

Hugh Kierig Made a Motion to adjourn at 7:25 PM.