

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**JULY 13, 2005**

**AUTHORITY MEMBERS PRESENT:**

Bob Roberts  
Larry Calemine  
James Manilla  
Jenny Dinsmore  
Kevin Buckley  
Asel Kennedy  
David Flynn

**OTHER PERSONNEL PRESENT:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe  
Joanne Mahnken  
Paula Janis  
Paul Burns

**CALL TO ORDER:**

The Transit Authority Board Meeting for July 13, 2005 was called to order at 6:00 P.M.

**ELECTION OF OFFICERS:**

Asel Kennedy Made a Motion to nominate the slate of Officers for the 2005 to 2006 fiscal year that would be the same as the concluding fiscal year 2004/2005.

<b>President</b>	<b>Bob Roberts</b>
<b>Vice President</b>	<b>Larry Calemine</b>
<b>Treasurer</b>	<b>Asel Kennedy</b>
<b>Secretary</b>	<b>James Manilla</b>

David Flynn seconded the Motion.

**For: All Present and Voting**                      **Opposed: None**

**READING AND APPROVAL OF MINUTES (June 15, 2005)**

Larry Calemine made a Motion to accept the June 15, 2005 Board Meeting minutes. David Flynn seconded the Motion.

**For: All Present and Voting**                      **Opposed: None**

**PRESENTATION**

**A. June 2005 Driver of the Month**

The Board announced the Authority's June 2005 Driver of the Month, Mr. Tom Jones. The Board also recognized Dc Cummings, Bob Lee, Terry White, and Mike Walls for their outstanding performance during the month of June 2005

**OPPORTUNITY FOR PUBLIC COMMENTS:**

There were no comments offered by the Public.

**Monthly Data Summaries/Correspondence**

**The General Manager** stated that the passenger trips for June 2005 were 27,391 and were down 4 % compared to June of 2004, and were even for total passenger trips for calendar year 2005. Disabled passenger trips were down 1 %, senior passenger trips were down 5 % and West Virginia University "Ride with I.D." was down 15 %. The Transit Authority for the month of June traveled 54,864 miles, made 3,950 schedules, answered 164 Rail Trail questions, answered over 2,623 phone calls and had 82,326 hits on the web site.

**Larry Calemine** suggested setting up a table at the WVU Recreation Center to market the bus system.

**Bob Roberts** stated that after the students are back for about 2 weeks send him an e-mail that has the Transit Authority's web site address and anything else that would be important for them to see. He will send an e-mail to West Virginia University students and the staff.

**The General Manager** stated that Peggy Kovalcheck and Paul Gutta Jr. have both completed their six month probation period. Transportation Trip Coordinator Tom Montague has retired.

**The General Manager** stated that the Monongalia County Fair parade will be on August 15, 2005, Monday at 6:30 PM. The Board Members and their families that want to participate in the parade can meet at the Westover Facility to ride in the trolley.

**The General Manager** stated that a car had been dropped off on 7/6/05 at about 10:17 PM, Wednesday and on 7/8/05, Friday we had called for Doug's Towing to pick up the car. He recommended that the Transit Authority Board listen to Robin Stones statement about what had happened.

**Robin Stone** talked to the Transit Authority Board Members about her car being towed from the New Maintenance Facility after it had sat there for a period of time. She stated that she had parked her car next to a security camera so it would be safe for when she returned from a trip on the Greyhound bus system. She stated that there were no signs stating that there was no parking.

**Bob Roberts** recommended that we negotiate with Greyhound and possibly split the towing charges for Robin Stone's car.

**FINANCIAL REPORT:****A. Approval of the June 2005 Monthly Financial Report**

**Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for June 2005. Kevin Buckley seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**OLD BUSINESS:****A. Maintenance Facility Update**

**The General Manager** stated the signage, gates, communications tower, landscaping, fence, canopy for the fuel farm, bus shelter for Greyhound and some other items are still on the punch list and have not yet been completed.

#### **B. WVU Service Agreement Update**

**The General Manager** stated that the West Virginia University service agreement has been renewed at the rate of \$168,750 and it is based on ridership starting July 1, 2005.

#### **C. The District Agreement Update**

**The General Manager** stated that the bus service agreement with The District has been signed for the first year at \$100,000. The service will begin on August 15, 2005. The service will consist of 20 minute trips between The District and the Med Center PRT station.

#### **D. Greyhound Lease Update**

**The General Manager** stated that Greyhound Lease has been signed and the Authority has received the first month's rent payment of \$437.50.

**The General Manager** stated that he had been trying to make contact with In-Touch and Concerned about the rental of the other office space.

#### **E. Medicaid Services Update**

**The General Manager** stated that the decision on Medicaid transportation funding will not be finalized until September 1, 2005. The Transit systems are being represented by the Executive Director of the State Transit Association Jay Carter out of Potomac Valley Transit. At this time it appears that there will be a 10% reduction in payments for Medicaid reimbursed trips.

#### **F. Annual Transit Association Meeting Reminder**

**The General Manager** that the Annual Transit Association Meeting will be held at the Radisson on August 3, 2005 and August 4, 2005 in Morgantown, West Virginia.

**The General Manager** stated that the dedication ceremony for the New Maintenance Facility is tentatively scheduled for October 12, 2005 at 11:00 AM.

#### **NEW BUSINESS:**

##### **A. City of Morgantown's In-Kind Services (telephone, custodial, space, etc.)**

**The General Manager** gave a summary of the in kind services and the funding that is received from the City of Morgantown. He stated that we had recently been having problems receiving janitorial supplies from the City which was part of the in kind services.

##### **B. Audit Review Committee for Fiscal Year 2004 to 2005 Audit Proposals**

**The General Manager** stated that the Audit for Fiscal Year 2004 to 2005 proposal is ready to be put out for bid on August 20, 2005.

**Bob Roberts** appointed Asel Kennedy, David Flynn, and Larry Calemine to the Audit Review Committee. They are to review the bids and have a recommendation for the Transit Authority at the September 14, 2005 Transit Authority Board Meeting.

**Jenny Dinsmore Made a Motion to cancel the August 10, 2005 Transit Authority Board Meeting due to the Annual Transit Association Meeting being held in Morgantown. Larry Calimine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**ADJOURNMENT**

**Larry Calimine Made a Motion to adjourn at 7:10 P.M.**