

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**March 14, 2007**

**Authority Members Present:**

Bob Roberts  
Larry Calemine  
Jenny Dinsmore  
James Manilla  
Asel Kennedy  
David Flynn

**Authority Members Not Present:**

Kevin Buckley

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Heather Lemansky  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for March 14, 2007 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (February 21, 2007):**

**Larry Calemine made a Motion to accept the February 21, 2007 Board Meeting Minutes as presented. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. February 2007 Driver of the Month**

The Board announced the Authority's February 2007 Driver of the Month, Mr. Darryl White. The Board also recognized Terry Lewis, Jim Huffman, Jake Cress and Tom Bennett for their outstanding performance during the month of February 2007.

**Opportunity for Public Comments:**

A representative of the Morgantown Youth Commission asked the Transit Authority Board about the possibility of establishing a free ride program for the youth of Monongalia County similar to the West Virginia University's "Ride for Free with I.D." service. The Mountain Line Transit Authority Board members offered suggestions about what options

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Initials \_\_\_\_\_

are available for the Youth Commission to fund bus rides for the youth of Monongalia County.

**Councilman Donald Spencer** attended the Transit Authority meeting to support the Youth Commission. He encouraged the Transit Authority Board to consider the possibility of the empty seat prospective and encourage the youth to utilize the bus system to attend after school activities.

**The General Manager** stated that the Transit Authority maintains a minimal charge to place a value on the service that is provided. Mountain Line Transit is at fifty percent capacity and during peak hours the Authority is leaving some passengers standing at the curb.

### **Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the passenger trips for February 2007 were 78,670 and were up 66% compared to February of 2006, and were up 62 % for total passenger trips for the calendar year 2007 compared to calendar year 2006. Disabled passenger trips were up 17 %, senior passenger trips were down 28 and West Virginia University "Ride with I.D." was up 98% compared to February 2006. During February 2007, the Transit Authority traveled 76,361 miles, made 200 schedules, answered 65 Rail Trail questions, and answered over 3,161 phone calls.

**The General Manager** stated that the personnel changes during February include bus drivers Walter Flint, Randy Zinn, and Bill Crislip completing their six- month probation.

**The General Manager** reminded everyone the Annual Driver of the Year Banquet will be held at Archies on the Lake House on March 18, 2007, doors will open at 6:15 PM.

**The General Manager** stated that he had developed demonstration budget for the proposed Dial a Rider Service. The Transit Authority Board was presented with copies of the demonstration budget and the General Manager reviewed the budget with the Transit Authority Board.

**President Bob Roberts** requested that the proposed demonstration budget for the Dial a Rider Service be put on the agenda for the April 2007 Board meeting.

### **Financial Business:**

#### **A. February 2007 Financial Report**

**The General Manager** reviewed the financial report for February 2007 with the Board Members.

**Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for February 2007. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Old Business:**

**A. Farebox Modernization Update**

**The General Manager** stated that all of the equipment has been delivered to the Transit Authority. We are still waiting for the printers and for them to be installed.

**B. Bus Stop Signage Update**

**The General Manager** stated that weather has slowed the installation process.

**C. Downtown Transfer Station Update**

**The General Manager** stated had he provided a summary of comments that were provided by The Center for Entrepreneurial Studies and Development and the Charrette proposal developed by URS concerning the Downtown Transfer Station to Board Members.

**Asel Kennedy** suggested the Transit Authority should make stickers that say "I'm a Bus Rider" and give to passengers to drop off at downtown businesses.

**The General Manager** stated that he would have marketing work on this idea. There would need to be about 5,000 stickers made to give to passengers to hand out to the downtown businesses that they patronize.

**D. Westover Parking Lot Update**

**The General Manager** stated that there is nothing to report at this time.

**New Business:**

**A. On-line Automated Bus Locator**

**The General Manager** stated that the On-Line Automated Bus Locator can be accessed on-line and is updated every 30 seconds. It will show on a map what the bus number is, what the route is, and where the bus is currently located on the route. He would like to place monitors in key destination and drop off points for passengers to be able to access bus and route information. The monitor route information map will be centered on the specific area where the monitor is located.

**B. 5311 (F) Annual Grant Application Resolution**

**The General Manager** stated that a copy of the annual grant application resolution was given to each Transit Authority Board Member. The Resolution was read by President Bob Roberts.

**Asel Kennedy Made a Motion to accept the 5311 (F) Grant Application Resolution as presented to the Mountain Line Transit Authority Board. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**C. Funding Request to Governor Manchin to Support Metropolitan Planning Organization Recommendation**

**Jenny Dinsmore** would like the General Manager to draft a letter to Governor Joe Manchin for help with approving the plan presented by the Metropolitan Planning Organization Recommendation that includes funding for the Transit Authority. The Transit Authority would use the funding to make immediate changes to help with the traffic situations in Morgantown.

**Jenny Dinsmore Made a Motion for the General Manager to draft a letter to Governor Manchin requesting support for the Metropolitan Planning Organization Plan. Asel Kennedy seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Adjournment:**

**Jenny Dinsmore Made a Motion to adjourn at 7:20 P.M.**