

MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

JANUARY 09, 2002

AUTHORITY MEMEBERS PRESENT: President BobRoberts

Jenny Dinsmore
Bruce Gilbert
Larry Calemine
Sandy Holepit
Frank Scafella

AUTHORITY MEMBERS NOT PRESENT: John Spears

OTHER PERSONNEL PRESENT: David Bruffy

Wayne Pifer
Sheila M. Wolfe
Paul Burns

CALL TO ORDER:

The Transit Authority Board Meeting for January 9, 2002 was called to order at 6:25 P.M.

READING AND APPROVAL OF MINUTES (December 12, 2001)

Jenny Dinsmore made a Motion to accept the December 12, 2001 Board Meeting minutes as presented. Larry Calemine seconded the Motion.

For: All Present and Voting Opposed: None

OPPORTUNITY FOR PUBLIC COMMENTS:

Rick Patton suggested asking other agencies for help in extending bus operational hours until 8:00 P.M.

Frank Scafella asked if the University could help with extending hours.

The General Manager stated that we have Campus PM that starts at 10:00 P.M. and runs through 3:00 A.M. The Transit Authority also has a Downtown P.M. Mall service that runs from 6:00 P.M. To 12:00 A.M. To extend a route 1 hour it would cost \$5000.00 per year.

Rick Patton suggested putting an information booth at local events to let the public know what is going on with the bus system.

The General Manager stated that the Transit Authority does participate in four to six events per year giving out information.

COMMITTEE REPORTS:

A. Citizen's Advisory Committee Presentation

There was not a representative present.

B. Public Relations Presentations- Larry Calemine

Larry Calemine stated that he had talked to Monongalia General Hospital about having an information booth at their Health Fair. Everything is already booked for this year. He said he would get all the information together and present it to the board in September 2002 for 2003.

CORRESPONDENCE:

The General Manager stated that Skip George had bought the Cadillac for \$500.00. The Cadillac was brought back from the auction because Skip's offer was higher than the highest bid.

Bob Roberts asked if comments had been received about the new route changes.

The General Manager replied that we have received many comments and most have been very positive.

FINANCIAL REPORT:

A. Fiscal Year 2002-03 Budget Discussion

Frank Scafella asked the differences in fiscal year 2001-2002 budget and the fiscal year 2002-2003 budget?

The General Manager stated that the budgets are almost the same. The main difference in the two budgets is that later he will come to the board and recommend that the umbrella coverage on our liability insurance be dropped, because the cost of insurance is going to rise. Before he does this he would like to survey other transit systems and see what coverage they are carrying. He has also budgeted some money for the new maintenance facility for operation expenses that would be incurring in the fourth quarter.

Sandy Holepit asked if there is a pay increase for the drivers in this budget.

Bob Roberts stated that since the Transit Authority hasn't received a funding increase since 1996 it is time to ask the funding bodies for more funding to be able to give all employee's a 4% pay raise.

Frank Scafella stated that he thought it would be reasonable to ask for a 4% pay raise.

Jenny Dinsmore asks about extra funding for the new maintenance facility operations.

Bob Roberts requested that the General Manager ask the City Council and County Commission for an increase in yearly funding to cover a 4% across the board pay raise with 50% of the raise coming from each funding body.

B. Consideration of Approval of December 2001 Financial Report

The General Manager stated that farebox and ticket revenue are down. We are doing more contracted service than we have ever done before. This is the first month that we haven't exceeded the farebox of the previous year since September of 2000.

Sandy Holepit asked how many buses were actually sold at the auction.

The General Manager stated that 10 vehicles were sold. We had to pay \$125.00 per vehicle to the auction for handling fees.

Larry Calemine made a Motion to accept the December 2001 Financial Report as presented. Sandy Holepit seconded the Motion.

For: All Present and Voting Opposed: None

DRIVER OF THE MONTH PRESENTATION

The Board announced the Authority's December Driver of the Month, Mr. Bernie Cordray. The Board also recognized Jim Huffman, Terry Lewis, Mary Rogers, John Hemerick, Clinton Burns, and Ted Lipscomb for outstanding performance during the month of December 2001.

OLD BUSINESS:

A. Adoption of Transit Authority By-Laws

Bob Roberts requested that Larry Calemine chair or ad-hoc committee with Bruce Gilbert to work to prepare a set of bylaws to present to the Board.

B. Update on Route Adjustments (Jenkins& Quinn)

The General Manager stated that the Transit Authority has started the new Worker MAT service. The next planned change is in the Tyrone route, the route times will change but it will result in more service. This will be presented to the public starting in February.

C. Towers Shelters and Benches

The General Manager stated that they would have to wait until spring to purchase the benches because Lowe's doesn't have them in stock at this time. There is a request to have the bus shelter at the Health Department be moved in front of the Medical Center Apartments. What we are considering is moving it between Medical Center Drive and Elmer Prince Drive before entering Ruby.

NEW BUSINESS:

A. New two-sided color master route map & schedule

The General Manager stated that he has had requests for a master schedule. In order to get all the routes on it the writing is small but each route is color-coded and on a double sided 11X17 paper. The cost for each one of these is \$.70 each.

Frank Scafella asked if they would be posted on buses.

The General Manager stated that he wants to have three foot by four foot signs put inside the bus stop shelters. He also would like to put signs on the buses. We have already had requests for 5,000 copies of the master schedule.

Frank Scafella suggested getting the University to help with marketing and graphics.

Bob Roberts said that he would check with the University and see what is available.

GENERAL MANAGER'S REPORT

1) I am pleased to inform the Board that the Authority disposed of a number of retired vehicles at Auction last month. A complete report on this action is attached for your review.

2) Work on the Authority's new maintenance facility is progressing, however a financial snag has developed. Previously, it was the WV Division of public Transit's intention to provide a good portion of the necessary local match from State Funds. Due to nearly \$100,000 in cutbacks at the State level, the Division will now be able to provide only \$20,000 dollars instead of the \$100,000 dollars previously planned. This leaves the Authority short some \$80,000 dollars in local match, on top of the commitment provided by the County Commission and the

City of Morgantown. However, the Authority will not know the true amount of the needed local match until design plans and construction bids have been let. The total amount of federal funds available for this project is \$4 million.

Jenny Dinsmore made a Motion to seek funding in the amount of \$212,180.00 through Section 5311 FTA Funding request. Frank Scafella seconded the Motion.

For: All Present and Voting Opposed: None

ADJOURNMENT

Sandy Holepit made a Motion to adjourn at 7:25P.M. Bruce Gilbert seconded the motion.