

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

December 14, 2011

Authority Members Present:

Jenny Dinsmore
David Flynn
Asel Kennedy
Ronald Bane
Hugh Kierig

Authority Members Not Present:

Denny Poluga

Other Personnel Present:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

I. Call to Order:

The Transit Authority Board Meeting for December 14, 2011 was called to order at 6:00 P.M.

III. Reading and Approval of Minutes November 09, 2011 and December 01, 2011

Asel Kennedy Made a Motion to approve the minutes from the November 09, 2011 Board Meeting as submitted. David Flynn seconded the Motion.

For: All

Opposed: None

Hugh Kierig Made a Motion to approve the minutes from the December 01, 2011 Board Meeting as submitted. David Flynn seconded the Motion.

For: All

Opposed: None

IV. Presentations:

A. November 2011 Drivers of the Month

The Board announced the Authority's November 2011 Drivers of the Month, Mr. David Stump and Mr. Thomas Jones. The Board also recognized Robert Lee, James Huffman, and Bill Smith for their outstanding performance during the month of November 2011.

The General Manager stated that the personnel changes for the month of November 2011 included: Sharon Hoffman, Part-Time Depot Receptionist, Shara Bieniek, Full-Time Grey Line Clerk, and Andrew Bruffy, Part-Time Grey Line Clerk completed their six month probation. Craig Fox, Full-Time Bus Driver has been promoted to Shift Supervisor.

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V. Opportunity for Public Comments:

There were no public comments.

VI. Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2011 were 1,143,319 compared to 923,030 total passenger trips for calendar year 2010. The total passenger trips for the year were up 24 %. The total passenger trips for November 2011 were 115,335 and were up 24% compared to November of 2010. The total number service days for the month of November was 30, the average passengers per day was 3,845, the total passengers for November 2011 was 115,335. The difference between November 2011 and October 2011 is -44,777 passenger trips. Disabled passenger trips were up 9%, senior passenger trips were up 10 % and West Virginia University "Ride with I.D." was up 24 % compared to November 2010. During November 2011, the Transit Authority traveled 104,781 miles, and answered 3,842 phone calls at the depot.

The General Manager reviewed the ridership reports for November 2011 with the Transit Authority Board Members.

VII. Financial Business:

A. September 2011 Financial Report

The General Manager reviewed the financial report for September 2011 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for September 2011. Asel Kennedy seconded the Motion.

For: All

Opposed: None

B. October 2011 Financial Report

The General Manager reviewed the financial report for October 2011 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for October 2011. Asel Kennedy seconded the Motion.

For: All

Opposed: None

C. November 2011 Financial Report

The General Manager reviewed the financial report for November 2011 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for November 2011. Asel Kennedy seconded the Motion.

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For: All

Opposed: None

D. Audit Committee Recommendation for Approval

The General Manager stated that the audit committee had evaluated three firms. The Audit Committee recommended that Mountain Line Transit Authority use the firm Tetrick & Bartlett, PLLC for the audit.

Hugh Kierig Made a Motion to accept the Audit Committee's recommendation of the firm Tetrick & Bartlett, PLLC to perform the audit. David Flynn seconded the Motion.

For: All

Opposed: None

VIII. Old Business:

A. Former County Employee Retirement Issue (PERS)

The General Manager stated that was nothing new to report. The attorneys have through the end of December to file with the Administrative Judge. There should be some new information in January 2012 or February 2012.

B. Campus PM Bus Stop Location Update

The General Manager stated that the City of Morgantown had requested the Campus PM bus stop location be moved from the High Street pick up spot near Wall Street down to the Courthouse Square. This change started on Thursday, November 10, 2011. The General Manager reviewed with the Transit Authority Board Members the results from making this move.

The Mountain Line Transit Authority Board agreed by consensus to continue the Campus PM bus stop location pick up at the Courthouse Square.

C. Solar Power Plant Project Update

The General Manager stated that Mountain Line had received an appeal from Brewer & Giggenbach, PLLC on the behalf of MTV Solar. The attorneys are asking that the Design Build Board decision be reversed and that MTV Solar be reinstated. The General Manager reviewed all of the information concerning the formal appeal of MTV Solar concerning the Solar Power Plant project with the Mountain Line Transit Board Members. After discussion the Mountain Line Transit Board Members requested that the General Manager send a letter to the Design Build Board stating that the project Appeal by MTV Solar asks that the Design Build Board decision to disqualify their bid be reversed and they be reinstated as he winning proposal; that MCUMTA issue them a Notice of Intent; or that MCUMTA reject all bids and begin the process again. As MCUMTA has no authority to overturn the Design Build Board decision, consequently cannot legally issue a Notice of Intent to MTV Solar, and have already acted to approve all proposals submitted, MCUMTA can offer no relief in this matter, will not hold a

hearing on the matter, and has directed the General Manager forward MTV's Appeal to the Design Build Board.

The Transit Authority also expects the Design Build Board to assume responsibility, as Respondent; of all legal fees should the Design Build Board allow MTV Solar to prevail in this manner. The Authority Board additionally cautioned that failure of the Design-Build Board to act on this matter would place the Authority in a position without alternative except taking legal action against the Design Build Board to recover the public's losses in this matter.

Asel Kennedy Made a Motion that the General Manager send a letter to the Design Build Board expressing the Mountain Line Transit Authority Board Members as presented above. Hugh Kierig seconded the Motion.

For: All Opposed: None

D. Service Expansion Community Survey Update – Galen Schuerlein

The General Manager introduced Galen Schuerlein of Burges & Burges Strategists. She reviewed the results of the survey that her company had been collecting concerning the service expansion with the Mountain Line Transit Authority Board Members. Her recommendation at this time is not to request to be put on the ballot due to the property appraisal issues at this time. She suggested monitoring this in six month intervals and if there is a shift in circumstances reconsidering the options at that time.

Ronald Bane Made a Motion to accept the recommendation of Galen Schuerlein of Burges & Burges Strategists to not move forward with adding the Service Expansion to the ballot at this time. Hugh Kierig seconded the Motion.

For: All Opposed: None

IX. New Business:

A. Service Provision Expansion and Funding Options

The General Manager stated that Mountain Line Transit Authority board members should discuss ways to receive additional permanent funding from other sources to fund the Service Expansions that has been requested by the community.

President Jenny Dinsmore requested that the General Manager develop a presentation to present to the Monongalia County Commission, Morgantown City Council, Metro Planning Organization, and the municipalities that currently have bus service to request additional permanent funding to continue route service without interruption and to also possibly increase service in some communities.

Adjournment:

David Flynn Made a Motion to adjourn at 7:30 PM.