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**MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY  
BOARD OF DIRECTOR'S MEETING MINUTES**

**Approved Version**

**March 8, 2000**

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**AUTHORITY MEMBERS PRESENT:**

Jenny Dinsmore  
Frank Salucci  
Sandy Holepit  
John Spears  
Bob Roberts

**OTHER PERSONELL PRESENT:**

David Bruffy  
Wayne Pifer  
Dan McGinnis

**NOT PRESENT:**

David Martinelli  
James Caravasos

**CALL TO ORDER:**

The Transit Board Meeting was called to order at 6:02 p.m.

**APPROVAL OF MINUTES:**

Bob Roberts motioned for approval of the February 09, 2000 minutes as written. Jenny Dinsmore seconded the motion.

For: All Present and Voting Opposed: None

**GENERAL CORRESPONDENCE:**

Correspondence included the monthly Welfare to Work, In-Kind Conference Room Services Report, Monthly Phone Log, and Complaint Report.

A letter from the State Division of Public Transit concerning segregation of duties as noted in The Authority's 1999 Audit Report was discussed.

The voter van was discussed and deemed successful, with ridership of approximately 100 people. Two runs were made from Heritage point to North Elementary that carried approximately 40 people to vote. Jenny Dinsmore suggested sending a thank you letter to the Commission and Council for the money given to pay for the voter van. The Board will be asking the county for \$200 dollars to match the city contribution of \$600, thus offsetting the lack of funding from the Board of Education.

**FINANCIAL REPORT:**

Revenue for the month of February is up due to the receipt of Medicaid payments. Ridership is up from January, but down year-to-date. The General Fund budget versus actual is out of balance \$5500 dollars due to the Access Grant Revenues being added to the Budget without being allocated to an expense line item.

**OLD BUSINESS:**

## A. Proposed Public Relations Policy

The policy as proposed by Dr. Spears was taken to the City Attorney for his review. The City Attorney approved the proposal as submitted.

Frank Salucci motioned that the Board accept the proposal as is, John Spears seconded the motion.

For: All Present and Voting Opposed: None

## **NEW BUSINESS:**

No new business was discussed.

## **GENERAL MANAGER'S REPORT:**

### **Information**

1) I am pleased to inform the Board that the Authority has acquired the services of two outstanding people as the new Assistant Managers for Operations and Administration. Mr. Wayne Pifer accepted the position of Assistant Manager for Administration and began work on Monday, February 28. Mr. Dan McGinnis accepted the position of Assistant Manager for Operations and began on February 24th. I very much look forward to work with these individuals as we continue to improve transportation services to the residents and visitors of Mongalia County.

2) I recently met with Janet Graber of the Hertiage Point Retirement Village. The purpose of our meeting was to consider ways in which the Authority might better serve the Village with our fixed route services. Ms. Graber plans a survey of the more than seventy occupied housing units to better determine the transportation needs of residents. I will keep you informed of the results of her efforts and any proposed changes to meet their needs.

3) I have attached a new employee telephone list for your use which includes telephone numbers for all current personnel, including cellular telephones and pagers.

John Spears asked the General Manager for an update regarding bus stop signage. Mr. Bruffy reported that the Authority's new logos would have to be applied to the signage. Mr. Bruffy has also indicated that the Authority has received their shipment of bus stops and should have them installed by fall. The bus stops were purchased through a grant from the City of Morgantown.

## **PUBLIC COMMENTS:**

None.

## **COMMITTEE REPORTS:**

No Committee Reports were given.

## **ADJOURNMENT:**

Frank Salucci motioined for adjournment of the March Authority meeting, John Spears seconded the motion.

For: All Present and Voting Opposed: None

The meeting adjourned at 6:17 p.m.

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