

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

November 10, 2010

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
Hugh Kierig
Denny Poluga
David Flynn
Ronald Bane

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for November 10, 2010 was called to order at 6:03 P.M.

Reading and Approval of Minutes (September 08, 2010)

Ronald Bane Made a Motion to approve the minutes from the September 08, 2010 Board Meeting as submitted, subject to individual consideration. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Presentations:

A. October 2010 Driver of the Month

The Board announced the Authority's October 2010 Driver of the Month, Mr. David Stump. The Board also recognized Jeff Martin, Thomas Jones, Dan Wilson, James Huffman, Anne Cramer, and Robert Lee for their outstanding performance during the month of October 2010.

Opportunity for Public Comments:

There was no public.

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Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2010 were 830,302 compared to 893,529 total passenger trips for calendar year 2009. The total passenger trips for the year were down 7 %. The total passenger trips for October 2010 were 135,988 and were up 20% compared to October of 2009. Disabled passenger trips were down 13%, senior passenger trips were up 20 % and West Virginia University "Ride with I.D." was up 23 % compared to October 2009. During October 2010, the Transit Authority traveled 100,874 miles, and answered 3,803 phone calls.

The General Manager reviewed the ridership reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of October 2010 included Mark Johnson hired as a full-time Shift Supervisor and the following drivers, Gary Joseph and Greg Bishop, completing their six month probation.

The General Manager reviewed the proposed late night route pick up location change, from High Street to Walnut Street, to help alleviate some of the late night traffic issues that the Morgantown City Police reported.

Financial Business:

A. September 2010 Financial Report

The General Manager reviewed the financial report for September 2010 with the Board Members.

Ronald Bane Made a Motion to accept for audit the Financial Report as presented for September 2010. David Flynn seconded the Motion.

For: All

Opposed: None

B. October 2010 Financial Report

The General Manager reviewed the financial report for October 2010 with the Board Members.

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for October 2010. Denny Poluga seconded the Motion.

For: All

Opposed: None

Denny Poluga Made a Motion to authorize Asel Kennedy to file the paperwork with the magistrate court necessary to bring a judgment against Mitch Stone for \$5000.00 to attempt to recover the funds owed to the Transit Authority. Ronald Bane seconded the Motion.

For: All

Opposed: None

C. Audit Review Committee Results

Denny Poluga Made a Motion to accept the accounting firm with the highest composite score to perform the audit for fiscal year 2009-2010 and authorize the General Manager to enter into agreement with the firm. Asel Kennedy seconded the Motion.

For: All

Opposed: None

Old Business:

A. Bus Shelter Update

The General Manager reviewed all of the proposed locations for bus shelters with the Mountain Line Transit Authority Board Members.

B. River Bus Status Update

The General Manager stated that with the loss of the grant to build the dock and the lack of federal funding to buy new buses, the recommendation at this time is to table the River Bus proposal at this time and reassign the funds to purchase new equipment needed by the Transit Authority.

Asel Kennedy Made a Motion to table the River Bus proposal at this time and reassign the funds to buy new equipment for the Transit Authority. Denny Poluga seconded the Motion.

For: All

Opposed: None

New Business:

A. Department of Highways Signage Request

The General Manager stated that he had presented a request to the West Virginia Department to consider a bus stop signage placement plan for Monongalia County.

B. Grant Avenue Shelter Allocation Request (\$15k)

The General Manager stated that the Campus Neighborhood's Revitalization Corporation has requested that Mountain Line Transit cost share \$15,000.00 to provide funding to help put up canopies over top of the two bus shelters on 1st and Grant Avenue and 4th and Grant Avenue.

Denny Poluga Made a Motion to cost share \$15,000.00 to provide funding to help put up canopies on top of the two bus shelters on 1st and Grant Avenue and 4th and Grant Avenue. Ronald Bane seconded the Motion.

For: All

Opposed: None

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C. Citizens Advisory Committee Member Appointment

The General Manager stated that an application has been received from Nelson France to be appointed to the Citizens Advisory Committee as WVU Student Government appointee.

Asel Kennedy Made a Motion to appoint Nelson France as the WVU Student Government appointee on the Citizens Advisory Committee. David Flynn seconded the Motion.

For: All

Opposed: None

D. Drug & Alcohol Policy Update (Amendment)

Assistant Manager, Wayne Pifer stated that the Federal Transit Administration has revised the Drug & Alcohol Policy effective October 1, 2010. The Assistant Manager reviewed the changes with the Mountain Line Transit Authority Board Members.

Hugh Kierig Made a Motion to accept the amendments to the Drug & Alcohol Policy as presented by the Assistant Manager. Ronald Bane seconded the Motion.

For: All

Opposed: None

E. West Run Service Change

The General Manager stated that West Run Apartments has eliminated every third run to Mountaineer Station beginning on October 18, 2010. This means from 7:10 AM until 8:30 PM all trips will travel downtown to University Avenue.

F. FTA Grant for Solar Electrification Plant -\$1.1 million

The General Manager stated that through the Federal Transit Administration's Clean Fuels Grant Program, Mountain Line Transit has been awarded a Solar Power Plant Project in the amount of \$1,100,000.00 dollars. The Authority will use the funds to install solar panels.

David Flynn Made a Motion to authorize the General Manager enter in to a grant agreement to perform any administrative activities related to the performance of this grant, and to take \$110,000.00 dollars from the contingency fund to invest in this project. Ronald Bane seconded the Motion.

For: All

Opposed: None

Adjournment:

David Flynn Made a Motion to adjourn at 7:00 PM.

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