

**MONONGALIA COUNTY URBAN MASS****TRANSPORTATION AUTHORITY****BOARD OF DIRECTOR'S MEETING****September 8, 2004****AUTHORITY MEMBERS PRESENT:**

Bob Roberts  
Jenny Dinsmore  
David Flynn  
Larry Calemine  
James Manilla  
Asel Kennedy

**AUTHORITY MEMBERS NOT PRESENT:**

Bruce Gilbert

**OTHER PERSONNEL PRESENT:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**CALL TO ORDER:**

The Transit Authority Board Meeting for September 08, 2004 was called to order at 6:00 P.M.

**READING AND APPROVAL OF MINUTES (July 14, 2004)**

David Flynn made a Motion to accept the July 14, 2004 Board Meeting minutes. Larry Calemine seconded the Motion.

**For: All Present and Voting**

**Opposed: None**

**PRESENTATION****A. August 2004 Driver of the Month**

The Board announced the Authority's August 2004 Driver of the Month, Mr. Clinton Burns. The Board also recognized Jim Huffman, Bobby Dille, Bob Lee, and Tom Jones for their outstanding performance during the month August 2004.

**B. West Virginia Division of Public Transit Awards Ceremony results**

**The General Manager** reported to the Transit Authority Board Members that Mountain Line Transit had received the following awards at the Annual Awards Presentation by the West Virginia Division of Public Transit: State Transit Driver of the Year, Best Marketing Program, Best Safety Program, Best Community Project, Best Management Innovation, and Passenger Increase.

**C. Accident Free Drivers 2003**

**The General Manager** announced that the following drivers received a certificate from the West Virginia Division of Public Transit for being accident free in the year 2003: Thomas Montague, Ronald Gatian, Paul Burns, Michael



**D. Investment Recommendations (short-term certificates of deposit)**

**The General Manager** asked the Transit Authority Board for permission to shop around for the best investment for the funds that the Transit Authority is using for local match for the Maintenance Facility. This might be short-term certificates of deposit that will mature in a timely manner for payment of the maintenance facility obligation.

**E. Investment Recommendations (switch from sweep account to money market account)**

**The General Manager** asked the Transit Authority Board for permission to open a money market account. He proposed that the Transit Authority invest the budgeted Capital Escrow account.

**President Bob Roberts** appointed an Investment Committee consisting of himself and Asel Kennedy.

**President Bob Roberts** wanted Investment Recommendations on short-term certificates of deposit and opening a money market account to be combined in one Motion.

**Asel Kennedy Made a Motion to shop around for the best investment option that consist of the funds for the Transit Authority's local match for the Maintenance Facility and opening a money market account with the budgeted Capital Escrow account. Jenny Dinsomre seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

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**OLD BUSINESS:****A. Maintenance Facility Update**

**The General Manager** stated that the demolition phase has been completed. The asbestos has been removed from the site. The building should be weatherized by the end of October.

**B. 2004-2005 Goals and Objectives Update**

**The General Manager** presented the progress report Goals and Objectives monthly update to the Transit Authority Board for their review.

**NEW BUSINESS:**

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**A. Flight 93 Memorial Plaque**

The Flight 93 Memorial Plaque was requested to be tabled.

**B. Temporary Bus Stop Location Signs**

**The General Manager** stated that some temporary bus stop signs had been made and put in various locations to help passengers would know that they could catch the bus.

**C. Wheelchair Securement Requirement (a policy proposal)**

**The General Manager** asked that the Transit Authority Board Members consider the Wheelchair Securement Requirement Policy proposal for adoption.

“In line with the Authority’s stated Value of placing safety first among all other considerations, the Motion is hereby made that all wheelchairs, occupied or otherwise, as well as all other loose items brought onto the bus by passengers, must be secured to the satisfaction of the vehicle operator for the protection of all passengers and employees on that vehicle. The determination as to whether or not an item has been sufficiently secured to protect passengers and employees shall be at the sole discretion of the vehicle operator or management personnel.”

**Jenny Dinsmore Made a Motion to adopt the Wheelchair Securement Requirement Policy as proposed. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

#### **EXECUTIVE SESSION**

**Jenny Dinsmore Made a Motion to go into Executive Session to discuss a legal matter at 7:20 PM.**

**The Transit Authority Board returned to regular session at 7:30 PM.**

**Asel Kennedy Made a Motion to appoint a committee consisting of Jenny Dinsmore and Bob Roberts to act on the behalf of the Transit Authority to seek legal action if needed. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

#### **ADJOURNMENT**

**Jenny Dinsmore Made a Motion to adjourn at 7:31 P.M.**