

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

November 12, 2008

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
David Flynn
Ronald Bane
Hugh Kierig
Denny Poluga

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for November 12, 2008 was called to order at 6:00 P.M.

Reading and Approval of Minutes (October 15, 2008)

David Flynn Made a Motion to accept the October 15, 2008 Board Meeting Minutes as presented. Ronald Bane seconded the Motion.

For: All

Opposed: None

Presentations:

A. October 2008 Driver of the Month

The Board announced the Authority's October 2008 Driver of the Month, Mr. Dave Stump. The Board also recognized Robert Lee, Tim Baureis, Anne Cramer, Kerri Johnson, Terry Lewis, and Ray St. Clair for their outstanding performance during the month of October 2008.

Opportunity for Public Comments:

There were no comments from the public

Monthly Data Summaries/Correspondence:

The General Manager stated that the trips for October 2008 were 150,300 and were up 52% compared to October of 2007, and were up 25 % for total passenger trips for the calendar year 2008 compared to calendar year 2007. Disabled passenger trips were up

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Initials_____

22%, senior passenger trips were up 41 % and West Virginia University “Ride with I.D.” was up 63% compared to October 2007. During October 2008, the Transit Authority traveled 103,671 miles, and answered 2,795 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of October 2008 were new hires Wendy Lauver, full-time bus drivers, Quentin Lyons, part-time van driver, and Sandra Baruffalo, part-time receptionist for the depot. Harry Arnett, full-time bus driver, has completed his six month probation. Roxanne Lightner has resigned as full-time bus driver, and Steve Reese has resigned as a Shift Supervisor and returned to a full-time bus driver position.

The General Manager stated that the West Virginia Public Transit Association is promoting a state wide advertising campaign. He stated that Mountain Line Transit’s Marketing Officer, Maria Smith, had provided support to develop the advertising campaign. There will be radio, television, and newspapers ads. The General Manager presented a video commercial for the Transit Authority Board Members to review.

Financial Business:

A. October 2008 Financial Report

The General Manager reviewed the financial report for October 2008 with the Board Members.

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for October 2008. Ronald Bane seconded the Motion.

For: All

Opposed: None

Old Business:

A. Intermodal Facility Update

The General Manager stated that construction has been started on the facility.

B. Youth Commission Free Ride Program Update

The General Manager stated that Dan Wright had provided the Transit Authority with a sample school ID. The ID’s do not have a magnetic strip, they have a bar code. So the ID’s will not work with our farebox. Dan Wright is going to work with the schools to add a magnetic strip to their ID cards for next year.

C. United Way “Bus to Work” 30-day Pass Program Proposal

The General Manager stated that he had sent a letter of support for the United Way “Bus to Work” 30-day Pass Program grant proposal.

Asel Kennedy Made a Motion to accept the letter of support for the United Way “Bus to Work” 30-day Pass Program as presented by the General Manager. Denny Poluga seconded the Motion.

For: All

Opposed: None

D. Busride Kiosk Update

The General Manager stated that a working model should be ready by the December 10, 2008 Board meeting.

New Business:

A. Drug and Alcohol Policy Changes

The General Manager stated that after the Federal Transit Administration audit there were some editorial changes and policy changes that need to be made to Mountain Line’s Substance Abuse Policy.

The Assistant Manager stated that some of the changes needed are words added or spelling changes and the changes must be made no later than January 2009.

Asel Kennedy Made a Motion to accept the Drug and Alcohol Policy Changes as presented. Ronald Bane seconded the Motion.

For: All

Opposed: None

B. New Freedom Grant Program Change in Purpose

The General Manager stated that he will have to resubmit the New Freedom Grant Proposal with changes. It will now include bus stop shelters and buses with increased ADA accessibility.

C. Proposed Route Change-Purple Line to Mon General

The General Manager reviewed the proposed changes for the Purple Line with the Transit Authority Board Members. He requested that the Board allow him to start the process of public hearings, issue proposed schedules to the public, and press release to make changes to the Purple Line route. The public hearings will be held on December 02, 2008.

Asel Kennedy Made a Motion to present the public with the proposed route changes for the Purple Line as recommended by the General Manager. Hugh Kierig seconded the Motion.

For: All

Opposed: None

D. Proposed Route Change-The District to Engineering

Adjournment:

David Flynn Made a Motion to adjourn at 7:39 PM.