

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

January 14, 2009

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
David Flynn
Ronald Bane
Hugh Kierig
Denny Poluga

Other Personnel Present:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for January 14, 2009 was called to order at 6:00 P.M.

Reading and Approval of Minutes (December 10, 2008)

David Flynn Made a Motion to accept the December 10, 2008 Board Meeting Minutes as presented. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Presentations:

A. December 2008 Driver of the Month

The Board announced the Authority's December 2008 Driver of the Month, Mrs. Anne Cramer. The Board also recognized Kerri Johnson, Jim Huffman, Terry Lewis, Jake Cress and Ray St. Clair for their outstanding performance during the month of December 2008.

Opportunity for Public Comments:

There were no comments from the public

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips for calendar year 2008 were 1,000,565 compared to 794,722 total passenger trips for calendar year 2007. The total passenger trips for the year were up 26 %. The total passenger trips for December 2008 were 65,204 and were up 31% compared to December of 2007. Disabled passenger trips were up 16%, senior passenger trips were up 15 % and West Virginia University "Ride

January 14, 2009

Initials_____

with I.D.” was up 44% compared to December 2007. During December 2008, the Transit Authority traveled 94,364 miles, and answered 3,137 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of December 2008 included new hire Joseph Montgomery as full-time bus driver.

The General Manager updated the Board on new assignments for a new Shift Supervisors to provide a service and oversight emphasis to better deal with emerging Thursday, Friday, and Saturday night service issues. One of the Shift Supervisor assignments will be designated as Night Manager and will provide intensive Thursday, Friday, and Saturday night oversight by being stationed at the Depot from 10:00 PM to 9:00 AM during West Virginia University spring and fall sessions. This special assignment will pay \$1.00 per hour more than regular Shift Supervisor assignments and the fixed schedule. This Shift Supervisor will perform regular Shift Supervisor duties during the summer months.

Ronald Bane Made a Motion to add the position of Night Manager as presented by the General Manager. Asel Kennedy seconded the Motion.

For: All

Opposed: None

The General Manager stated that Maria Smith is working with American Seating to develop the style of seat covers that will be on the new buses that Mountain Line Transit will be receiving. The fabric will have the design of the lion head and paw prints made into the fabric.

Financial Business:

A. December 2008 Financial Report

The General Manager informed the Board that the financial report for December 2008 will be presented along with the January 2009 report at the February 11, 2009 Board Meeting.

Old Business:

A. The District Route Change Progress Report

The General Manager stated that the new District Route had started on Monday running from The District Apartments to West Virginia University engineering building. The route has been running on time and so far has been working well.

B. Proposed Route Change –Blue Line to University High School

The General Manager stated that the Mt. Heights bus will provide service to the Greenbag Road and the Mountaineer Mall. The General Manager stated that in the proposal two other trips during the day will be run from the depot to the Mountaineer Mall by way of Brockway Avenue, out Greenbag Road and then turn around and come

back to the depot. This change will enable the Blue Line to service University High School. The General Manager stated that these new routes would start on February 2, 2009 with the Mountain Line Board approval

Asel Kennedy Made a Motion to accept the new Blue Line and changes to the Mt. Heights as presented by the General Manager. Denny Plouga seconded the Motion.

For: All

Opposed: None

Denny Plouga requested that Mountain Line Transit talk with the school system about the proposed change.

C. Youth Commission Free Ride Program Update

The General Manager stated that Mountain Line and the Youth Commission have decided to use the current student I.D.'s and when the students board the bus. They will show the driver their I.D.'s and the driver would enter them into the farebox. Dan Wright will be working with the schools to have the student passes with a magnetic strip so that the pass will be swiped through the farebox. Mountain Line Transit has entered into agreement with the Youth Commission and Boparc for monthly reimbursement. The previous month will be invoiced and the invoice will be paid before the end of the next month. The General Manager stated that Mountain Line Transit would start the Youth Commission Free Ride Program on February 2, 2009.

D. United Way "Bus to Work" 30-day Pass Program

The General Manager stated that the United Way "Bus to Work" 30-day Pass Program has received the funding it needed to get the program started. United Way will provide Mountain Line Transit with a list of the agencies they want to be able to participate in this program. Each agency will be given a code so that they will be able to go to the Mountain Line Transit web site and complete the application and the information will be sent to Mountain Line Transit depot staff and the depot staff will print this out, write the number of the pass on the application and give the participant a 30 day pass. Mountain Line Transit will invoice United Way for the passes sold.

E. Cassville Demonstration Project Update

The General Manager stated that there has been a 32% increase of ridership for the first eight months on this route since the Cassville Demonstration Project began. Seventy-four percent of riders paid with passes and twenty-six percent used a pass of some form. Twenty-four percent of the passengers transferred to another route. The General Manager recommended that due to the success of the Cassville Demonstration Project that it be permanently funded by the City of Morgantown and the County Commission.

Denny Poluga suggested the General Manager attend the City of Morgantown Committee of the Whole Meeting in January to provide information about the Cassville Demonstration Project route to Morgantown City Council. Ron Bane indicated he would speak with the City Manager to request the General Manager be invited to make the presentation.

Hugh Kierig Made a Motion that the General Manager make a request to City of Morgantown and the Monongalia County Commission to permanently fund the Cassville Demonstration Route. David Flynn seconded the Motion.

For: All

Opposed: None

New Business:

A. City and County Budget Requests

The General Manager stated that he would be presenting the budget requests to the City of Morgantown and the County Commission.

B. Annual Conflict of Interest Certifications

The General Manager stated that the Transit Authority is required to have each Board Member sign a new conflict of Interest Certification annually.

All Annual Conflict of Interest Certifications were completed and given to the Office Manager to notarize.

Adjournment:

David Flynn Made a Motion to adjourn at 7:50 PM.