

**MONONGALIA COUNTY URBAN MASS**

**TRANSPORTATION AUTHORITY**

**BOARD OF DIRECTOR'S MEETING**

**February 21, 2007**

**Authority Members Present:**

Bob Roberts  
Larry Calemine  
Jenny Dinsmore  
James Manilla

**Authority Members Not Present:**

Kevin Buckley  
Asel Kennedy  
David Flynn

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Heather Lemansky  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for February 21, 2007 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (January 10, 2007):**

**Jenny Dinsmore made a Motion to accept the January 10, 2007 Board Meeting Minutes as presented. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. January 2007 Driver of the Month**

The Board announced the Authority's January 2007 Driver of the Month, Mr. Terry Lewis. The Board also recognized Tom Bennett, Jake Cress, Darryl White, Ray St. Clair, Mary Rogers, and Bob Lee for their outstanding performance during the month of January 2007.

**Opportunity for Public Comments:**

There were no comments offered by the Public.

**Monthly Data Summaries/Correspondence:**

**The General Manager** presented the Transit Authority Board Members with the 2006 yearly report. This report reflects the service statistics, ridership profile, percentages of operating funds, budget history, ten-year ridership profile, and expenses percentage break down for 2006.

**The General Manager** stated that the passenger trips for January 2007 were 72,768 and were up 50% compared to January of 2006, and were up 50 % for total passenger trips for the calendar year 2007 compared to calendar year 2006. Disabled passenger trips were up 40 %, senior passenger trips were up 7% and West Virginia University "Ride with I.D." was up 89% compared to January 2006. The buses were operating on the average of 50% passenger capacity for the year of 2006. During January 2007, the Transit Authority traveled 83,265 miles, made 2,700 schedules, answered 87 Rail Trail questions, and answered over 2,935 phone calls.

**The General Manager** stated that the personnel changes during January include Part-time van drivers Charlie Meeks and Adam Smith had resigned.

**The General Manager** stated that the annual Driver of the Year Banquet meeting will be held on March 18, 2007 with a time to be announced at a later date.

**The General Manager** stated that David Clawson from National Bus Sales had brought a demonstration van that could be used for a proposed Dial-A-Ride service. The van will be wheel chair accessible and could possibly carry up to six passengers and a driver.

**President Bob Roberts** requested that the General Manager develop a business plan for the Dial-A-Ride service and present it at the March 2007 board meeting.

**The General Manager** stated that the Grey Line service for November 2006 had 723 passenger trips, December 2006 had 751 passenger trips, and January 2007 had 613 passenger trips.

**Financial Business:**

**A. January 2007 Financial Report**

**The General Manager** reviewed the financial report for January 2007 with the Board Members.

**Larry Calemine Made a Motion to accept for audit the Financial Report as presented for January 2007. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

## **B. Budget Committee Appointments**

**President Bob Roberts** appointed Jenny Dinsmore, Larry Calemine, and Asel Kennedy to the Budget Committee.

### **Old Business:**

#### **A. Farebox Modernization Update**

**The General Manager** stated that the Transit Authority has received the bus pass for a single ride; fifteen ride pass, and thirty day pass.

#### **B. Bus Stop Signage Update**

**The General Manager** stated that the Marketing Officer is developing the wording that will be on the bus stop signs.

#### **C. Downtown Transfer Station Update**

**The General Manager** stated that on March 1, 2007, there is a meeting to discuss the possible location of the downtown transfer station. The meeting will be held at 5:15 PM at Hotel Morgan. The General Manager has been asked to do a presentation on the positive reasons to develop the downtown transfer station.

#### **D. Westover Parking Lot Update**

**The General Manager** stated that the new plans for the park and ride lot have been received. There will be approximately 125 parking spaces. Construction should be able to start when the weather improves in April 2007.

### **New Business:**

#### **A. Drug & Alcohol Plan Update**

**The General Manager** stated that the Drug & Alcohol Plan Policy must be updated to comply with a tri-annual review finding and to reflect a change in drug and alcohol testing from 50% to 25%.

**For: All Present and Voting**

**Opposed: None**

**Jenny Dinsmore Made a Motion to update the Drug & Alcohol Plan as presented by the General Manager. Jim Manilla seconded the Motion.**

#### **B. General Manager's Evaluation**

**President Bob Roberts** requested that the Transit Authority Board Members e-mail or fax their evaluation of the General Manager to him by the middle of March so that he can

review it and have the evaluation ready by the April 2007 Transit Authority Board Meeting.

**Adjournment:**

**Jenny Dinsmore Made a Motion to adjourn at 7:21 P.M.**