
**MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING MINUTES**

Approved Version

May 10, 2000

AUTHORITY MEMBERS PRESENT:

Jenny Dinsmore
Frank Salucci
Sandy Holepit
John Spears
David Martinelli
James Caravasos

NOT PRESENT:

Bob Roberts

OTHER PERSONELL PRESENT:

David Bruffy
Wayne Pifer

CALL TO ORDER:

The Transit Board Meeting was called to order at 6:34 p.m.

APPROVAL OF MINUTES:

Frank Salucci motioned the acceptance of April's minutes. James Caravasos seconded.

For: All Present and Voting Opposed: None

GENERAL CORRESPONDENCE:

There was a complaint that the buses are speeding on Fairfield Street in Suncrest as well as follow-up correspondence with the Morgantown Police Department. The General Manager requested that MPD set up their radar sign to provide a better perspective for area residents. The General Manager explained that the large size and louder sound of the bus often gives the impression that buses are speeding.

OLD BUSINESS:

None.

FINANCIAL REPORT:

Ridership and revenue was down slightly from March. There were approximately 100 extra riders for the free election shuttle. The fuel expense is down but is still over budget. The preliminary budget for the next fiscal year has approximately a carry over of \$28,000 - \$29,000 dollars.

David Martinelli motioned to approve the April financial report. Frank Salucci seconded.

For: All Present and Voting Opposed: None

The General Manager presented a Preliminary budget for FY 2000-2001. There is a \$28,000 carry over with a 2% cost of living increase budgeted for most positions. This increase does not include Van Driver positions which are funded through a federal grant. This budget also includes funding for other employee fringe benefits.

The Assistant Manager is collecting bids for dental and long-term disability insurance. The long-term disability insurance would be 100% company coverage for both full-time and part-time employees and the benefit would extend to part-time employees who work an average of 30 hours per week. The cost for long-term disability insurance is \$2,200 – \$2,400 dollars for 39 employees. Dental insurance will be proposed as a cost-share between the employee and the company. Dental insurance will cost approximately \$5.00 per individual, per pay (approx. \$120 per year), and \$14.00 per pay for family coverage with children.

The Authority is receiving money from the DHHR from the Welfare to Work Program. Previously, this line item amount was \$25,000 and the State gave the Transit Authority additional operating monies. The \$25,000 dollars is now reflected in line 365.22 while line 365.23 reflects actual rider charges for this service.

NEW BUSINESS:

A. Annual Public Transit Association Meeting Registration

The meeting will be held July 26-28 at Oglebay. Reservations need to be made no later than May 15, 2000.

B. Board Members and Manager Training Notice

The title of the training is “Transit on Trial, Are You Prepared?” There will be a training session sponsored by the WV DPT at the annual meeting.

C. Approval of Annual WV Public Transit Association Membership

It was reported that the \$1,250 annual membership fee paid to the WV Public Transit Association amounted to \$3,000,000 for the Association last year. Our portion of the total amount collected will be \$500,000. The Transit hired lobbyist Queen and Associates to work with the State Legislature to secure our state match for federal funds. When Queen and Associates were hired there were no dedicated line items for State matching funds for federal grants and the Transit Association was at risk, over the course of 5 years, of losing \$10–12 million dollars because we did not have enough local match. Queen and Associates, working with the Transit Agencies, put together an active letter writing campaign and established a federal match as a line item in the State’s Budget. Mr. Bruffy recommended that the Transit Authority continue the \$1,250 membership fee and remain a part of the WV Transit Association. This annual cost to The Association for the services of Queen and Associates is \$8,000 per legislative session to work on the Transit Association’s behalf.

For: All Present and Voting Opposed: None

D. WVU Night Rider Grant Approved (\$11,500)

The Authority has worked with WVU Student Administration and Ron Justice through the office of Student Activities to provide transportation for students at night from the downtown area to home. Discussed was a pilot program that could lead the Transit into more transportation coordination with the University. The Authority and University were able to secure a \$15,000 grant to initiate this service. \$3500 will be used for advertisement of the service in the student newspaper. This will be a trial service for 17 weeks; Thursday, Friday and Saturday night of the first semester 2000-2001. The route will run from 11 p.m. to 3 a.m., running from University Avenue to Towers and back down Willowdale Road, High Street and Chestnut Street. The students will be required to pay \$0.25 per ride. The main idea is to generate sponsorship to continue this service after the initial trial period.

E. Election of Authority Officers for 2000 – 2001

The following Authority Members were elected by written ballot by a simple majority of those present and voting. Terms of office will begin on July 1, 2000 and run through June 20, 2001.

President: David Martinelli
Vice President: Bobby Roberts
Secretary: Jim Caravasos
Treasurer: Frank Salucci II

GENERAL MANAGERS REPORT

1. The WV Division of Public Transit will be visiting on Wednesday, May 17 to conduct their annual Field Audit of the Authority's compliance with our Annual Operating Assistance Grant Agreement. Later that same day, a representative of the Division of Public Transit will be reviewing the Authority's Drug and Alcohol Testing Program for compliance with federal requirements.
2. I had the opportunity to meet with Director O'Connell last week to finalize options for the ordering of the two trolley buses. As you will recall, these vehicles are to be purchased for a downtown jitney connecting the Wharf District to the downtown Morgantown central business district. Assuming funding approvals, the vehicles may be ready for delivery by November of this year.
3. While in Charleston last week, I also had opportunity to discuss the Authority's potential property purchase from the City of Morgantown for construction of our new Maintenance Facility. Dr. O'Connell indicated the first step in this process would be an initial Environmental Assessment of the proposed Greenbag Site. Director O'Connell indicated that this Review Process typically takes five to seven months for completion.
4. I wish to propose that the salary for the Assistant Manager for Operations be raised \$2000 dollars per year to match the Assistant Manager for Administration's salary.

Frank Salucci motioned that the Assistant Manager for Operations salary be raised \$2000 per year to match the Assistant Manager for Administration. David Martinelli seconded.

For: All Present and Voting Opposed: None

COMMITTEE REPORTS

None.

ADJOURNMENT

The meeting adjourned at 7:29 p.m.

John Spears motioned to adjourn the session. John Caravasos seconded.

For: All Present and Voting Opposed: None

