

**MONONGALIA COUNTY URBAN MASS****TRANSPORTATION AUTHORITY****BOARD OF DIRECTOR'S MEETING****June 9, 2004****AUTHORITY MEMBERS PRESENT:**

Bob Roberts  
Jenny Dinsmore  
David Flynn  
Larry Calemine  
James Manilla

**AUTHORITY MEMBERS NOT PRESENT:**

Asel Kennedy  
Bruce Gilbert

**OTHER PERSONNEL PRESENT:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**CALL TO ORDER:**

The Transit Authority Board Meeting for June 9, 2004 was called to order at 6:00 P.M.

**READING AND APPROVAL OF MINUTES (May 13, 2004)**

Jenny Dinsmore made a Motion to accept the May 13, 2004 Board Meeting Minutes. Larry Calemine seconded the Motion.

**For: All Present and Voting**

**Opposed: None**

**PRESENTATION****May 2004 Driver of the Month**

The Board announced the Authority's May 2004 Driver of the Month, Mr. John Hemerick. The Board also recognize Jim Huffman, Kevin Mackie, Don Cummings, Tom Jones and Bob Lee, for their outstanding performance during the month of May 2004.

**OPPORTUNITY FOR PUBLIC COMMENTS:**

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None

**DATA SUMMARIES/CORRESPONDENCE:**

**The General Manager** stated that the passenger trips for May 2004 were 28,472 and were up 25% over April of 2003, and were up 14% over total passenger trips for 2003. Disabled passenger trips were up 17 %, senior passenger trips were up 49% and, West Virginia University "Ride with I.D." was up 23%. The cost per passenger trip was up from \$3.57 per passenger trip in April 2004 to \$4.20 per passenger trip in May 2004. For the month of

May the Transit Authority traveled 49,722 miles, made 2075 schedules, answered 59 Rail Trail questions, and answered over 3,052 phone calls.

**The General Manager** informed the Transit Authority Board that he had gone to the Champion Bus factory and was given a tour of the plant. He explained the differences between the Goshen buses and the Champion buses.

**The General Manager** stated that on July 25, 2004 he will participate in a Round Table discussion, held by the Transportation Research Board, to discuss developing a standard Emergency Response Plan that all rural and small urban transit systems could utilize.

**The General Manager** stated that he was notified that the Downtown Jitney Trolley is being discontinued as of July 2, 2004. He is working on possible new service applications for the Trolley.

**Jenny Dinsmore** asked that the Marketing person come up with names for the Trolleys.

### **FINANCIAL REPORT:**

#### **A. Approval of the May 2004 Monthly Financial Report**

**Larry Calemine Made a Motion to accept for audit the Financial Report as presented for May 2004. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

### **OLD BUSINESS:**

#### **A. Maintenance Facility Update**

**The General Manager** stated that the outside of the Maintenance Facility should be completed by October 2004. He presented a slide show of the work being done at the Maintenance Facility.

**The General Manager** stated that he had been notified of potential asbestos findings in the Maintenance Facility building.

**President Bob Roberts** asked the General Manager to contact CTL Environmental Services for further information regarding additional asbestos considerations.

#### **B. 2004-2005 Goals and Objectives Update**

**The General Manager** presented the progress report Goals and Objectives monthly update to the Transit Authority Board for their review.

#### **C. Mountain Line Safety Plan Update**

The Transit Authority was presented a copy of the Mountain Line Safety Plan 2004 for their review.

**David Flynn Made a Motion to adopt the Mountain Line Safety Plan 2004 as presented. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

### **NEW BUSINESS:**

#### **A. Citizen's Advisory Committee Member (Frank Hovatter) Representation**

**The General Manager** stated that Frank Hovatter has requested to be moved from Southside representative for the Citizen's Advisory Committee to Cassville representative for the Citizen's Advisory Committee.

**Jenny Dinsmore Made a Motion to appoint Frank Hovatter as Cassville representative on the Citizen's Advisory Committee. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**B. Employee Activity & Interest Survey Results**

**The General Manager** stated that all employees had been given an activity survey to complete. Out of the thirty-seven employees who were given the survey, twenty nine responded. The top three sport activities were trail walks/biking, horseshoes, and winter bowling. The top three non-sport activities were a December holiday party, summer picnic or outing, and an early June trip to Kennywood.

**Jenny Dinsmore Made a Motion to approve a committee to organize the top three activities in the non-sport and sport categories. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

Larry Calemine will be the Chairman of a committee with other employees to help make arrangements for the top activities.

**C. Request for Free Transportation for Ms. West Virginia Pageant (\$2,730 Dollars)**

The request was withdrawn.

**ADJOURNMENT**

**Jenny Dinsmore Made a Motion to adjourn at 6:44 P.M.**