

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

July 14, 2010

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
Ronald Bane
Hugh Kierig

Authority Members Unable to Attend:

Denny Poluga
David Flynn

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Election of Officers

President: Jenny Dinsmore
Vice President: David Flynn
Treasurer: Asel Kennedy
Secretary: Denny Poluga

Asel Kennedy Made a Motion that the same officers serve for the 2010-2011 fiscal year as 2009-2010 fiscal year. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Call to Order:

The Transit Authority Board Meeting for July 14, 2010 was called to order at 6:00 P.M.

Reading and Approval of Minutes (June 09, 2010)

Hugh Kierig Made a Motion to approve the minutes from the June 09, 2010 Board Meeting as submitted, subject to administration consideration. Ronald Bane seconded the Motion.

For: All

Opposed: None

Presentations:

A. June 2010 Driver of the Month

The Board announced the Authority's June 2010 Driver of the Month, Mr. James Huffman. The Board also recognized Terry Lewis, Thomas Jones, Jeffrey Martin, and John Pancoast for their outstanding performance during the month of June 2010.

Opportunity for Public Comments:

There was no public.

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year were 448,050 compared to 572,558 total passenger trips for calendar year 2009. The total passenger trips for the year were down 22 %. The total passenger trips for June 2010 were 42,227 and were down 2% compared to June of 2009. Disabled passenger trips were down 13%, senior passenger trips were up 83 % and West Virginia University "Ride with I.D." was down 31% compared to June 2009. During June 2010, the Transit Authority traveled 95,079 miles, and answered 3,257 phone calls.

The General Manager reviewed the ridership reports with the Transit Authority Board.

Financial Business:

A. May 2010 Financial Report

The General Manager reviewed the financial report for May 2010 with the Board Members.

Hugh Kierig Made a Motion to accept for audit the Financial Report as presented for May 2010. Asel Kennedy seconded the Motion.

For: All

Opposed: None

B. June 2010 Financial Report

The General Manager reviewed the financial report for June 2010 with the Board Members.

Hugh Kierig Made a Motion to accept for audit the Financial Report as presented for June 2010. Asel Kennedy seconded the Motion.

For: All

Opposed: None

C. Budget Amendments

The General Manager stated that the budget amendments for fiscal year 2010-2011 include a \$22,223.00 increase in federal funding, \$12,500.00 decrease in city operating funds, due to an error that has been carried on the books, the West Virginia University contract has been finalized with a \$11,812.37 decrease, the Senior Center contract expanded only an additional hour of service so that reduced that contract by \$ 10,000.00,

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and the liability insurance decreased by \$ 59,189.83. This net increase of \$61,892.21 will be allocated to the Capital Escrow fund to use for the match on the new buses.

Asel Kennedy Made a Motion to accept the proposed budget amendments to the fiscal year 2010-2011 as presented by the General Manager. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Old Business:

A. River Bus Update

The General Manager stated that he is going to start looking at boats for the River Boat Service.

Hugh Kierig suggested that the General Manager find someone who is experienced with operating a River Boat Service to give advice in order to make a good technical and financial decision.

The General Manager stated that he had been doing research for two years and has also spoke with the manager and the crew of an operating River Boat Service in Long Beach, California. He has also spoke with the Coast Guard concerning what is required to certify a boat for inspection and will continue to pursue guidance and counsel from current operators.

B. WVU Commuter Park & Ride (Paid to Park) Update

The General Manager stated that the Park & Ride Incentive Program is scheduled to start on July 1, 2010. The form for registration of current West Virginia University students, faculty or staff members who have a valid West Virginia University ID is located on the Mountain Line Transit website along with all of the rules the program.

C. WVU Service Agreement

The General Manager asked that the Transit Authority Board authorize him to enter into agreement with West Virginia University. The contract has been delivered and it will be processed and a PO will be issued by West Virginia University. The University Town Center Express Service has been discontinued and the Blue and Gold Tripper has been reinstated.

Hugh Kierig Made a Motion to authorize the General Manager to enter into the agreement with West Virginia University with the new service proposal as presented. Ronald Bane seconded the Motion.

For: All

Opposed: None

D. Grey Line Service Update

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The General Manager stated that the Mylan commuter ridership has been averaging 22 trips per day on the Grey Line. They can purchase a 30 day Monster Pass for \$125.00 giving them unlimited rides on all buses including the Grey Line. Additionally Mountain Line Transit is working on interlining with Greyhound.

E. WVPTA Annual Meeting Reminder

The General Manager reminded the Transit Authority Board Members that the West Virginia Public Transit Association will be holding their annual meeting at Stonewall Jackson Resort on July 27th, 28th and 29th.

New Business:

A. NIMS Resolution

The General Manager stated that in order to be eligible for grants and contracts to prepare for and respond to disaster incidents the National Incident Management System (NIMS) requires Mountain Line Transit to adopt the National Incident Management System (NIMS) resolution.

Asel Kennedy Made a Motion to adopt the National Incident Management System (NIMS) resolution as presented. Hugh Kierig seconded the Motion.

For: All

Opposed: None

B. Sustainable Communities Grant Application (\$5,000)

The General Manager stated that to participate in the Federal Sustainable Communities Regional Planning Grant Program and to access the grant funding, the communities will have to have a plan in place before being eligible for funding. Mountain Line Transit will partner with the Morgantown Planning Organization, City of Morgantown, and the Monongalia County planning office to work together and contract someone to get this grant application out by August 21, 2010. The total match amount for this application will be approximately \$15,000.00 and Mountain Line Transits responsibility would be up to \$5,000.00 if required.

Hugh Kierig Made a Motion for Mountain Line Transit to use up to \$5,000.00 if needed to cover the Authority's match for submitting the grant application for Federal Sustainable Communities Regional Planning Grant Program. Asel Kennedy seconded the Motion.

For: All

Opposed: None

C. Senior Monongalians Service Agreement

The General Manager stated that the Senior Monongalians have approved the contract with Mountain Line Transit Authority to be continued thru 2010-2011 fiscal year with the addition of one extra hour of service.

Asel Kennedy Made a Motion to enter into agreement with Senior Monongalians as presented by the General Manager. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Adjournment:

Hugh Kierig Made a Motion to adjourn at 7:00 PM.