

MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

FEBRUARY 13, 2002

AUTHORITY MEMEBERS PRESENT: President BobRoberts
Larry Calemine
JennyDinsmore
Bruce Gilbert
Frank Scafella John Spears
Asel Kennedy

OTHER PERSONNEL PRESENT: David Bruffy
Wayne Pifer
Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for February 13, 2002 called to order at 6:00 P.M.

A. Welcome to New Board Member, Mr. Asel Kennedy.

The Mountain Line Transit Authority Board welcomed Asel Kennedy as a new Transit Authority Board member.

READING AND APPROVAL OF MINUTES (January 9, 2002)

Bruce Gilbert made a Motion to accept the January 9, 2002 Board Meeting minutes as presented. Frank Scafella seconded the Motion.

For: All Present and Voting Opposed: None

OPPORTUNITY FOR PUBLIC COMMENTS:

Rick Patton asked why it is required to put a persons name on the monthly bus pass, when a person buying tokens doesn't have to provide their name.

The General Manager stated that we don't collect these names for any other reason than if someone loses their monthly bus pass the Transit Authority can replace it. Unlike tokens, the monthly bus pass is non-transferable to other passengers. It is only for one individual rider for unlimited use for the month in which it was purchased.

COMMITTEE REPORTS:

A. Citizen's Advisory Committee Presentation

None

B. Citizen's Advisory Committee Applicant (Cassville)

Applicant - Frank Hovatter, Cassville

Jenny Dinsmore made a Motion to accept the appointment of Frank Hovatter to the Citizen's Advisory Committees as the Cassville representative. Frank Scafella seconded the Motion.

For: All Present and Voting Opposed: None

C. By-Laws Review

Frank Scafella reported that the facilitator stated that the By-Laws were way beyond what they needed to be for the Transit Authority. It was suggested that the By-Laws be made a topic of the Board Retreat.

D. Board Retreat

The Next Board Retreat was scheduled from 3:00 P.M. to 5:00 P.M., before the Board Meeting on March 13, 2002.

CORRESPONDENCE:

The General Manager stated that he would like to bring to the Board's attention a letter that was received from the manager of Chestnut Hills Apartments expressing their appreciation for all that Mountain Line has done for their residents.

Asel Kennedy asked if anything could be done to cut down on some of the material in the correspondence section of the board packet. He suggested putting only anything that was extremely positive or negative in the Board packet.

The General Manager stated that he would have one copy of newspaper articles and letters made available at the meetings and limit material in the Board packets.

FINANCIAL REPORT:

A. PEIA Health Insurance Projected Increase 22%

The General Manager stated that because we are a non-state agency the proposed 22% increase in health insurance premiums will go into affect July 1, 2002. The Transit Authority rates for families are already high and this will only make them worse.

Asel Kennedy suggested looking at other alternatives for health insurance.

B. Additional Funding Request (\$20,000) from WVDPT for PEIA Increase

The General Manager stated that he has written a letter asking the State Division of Public Transit to help the Authority cover the increased cost in health insurance premiums.

C. Employee turnover rate since July 1, 2001(increase in Full-time positions)

The General Manager stated that two years ago our turnover rate was 57%. This past July we established 9 more full-time positions. Since that time our turnover rate for 1/2 year was 47%. We have already realized a 10% reduction in turnover.

D. Request for Approval of Annual Audit RFP for FY 99-00 & FY 00-01

The General Manager stated that the Transit Authority is required to put out for bid for a Bi-Annual Audit. We are required to follow State and Federal requirements. The Transit Authority will need to form a review committee to make sure that State and Federal guidelines are being followed.

E. City & County Funding Request for FY 2002-2003

The General Manager stated that we had never received a letter from the County that stated that we had received the additional \$20,000.00 requested for the proposed maintenance facility from the County. It was reported in the newspaper that these funds were approved but they were not.

F. January Financial Report

Jenny Dinsmore made a Motion to accept the January 2002 Financial Report as presented. Larry Calemine seconded the Motion.

For: All Present and Voting Opposed: None

DRIVER OF THE MONTH PRESENTATION

The Board announced the Authority's January Drivers of the Month, Mr. John Hemerick and Mr. Joe Shultz. The Board also recognized Clinton Burns, Bernie Cordray, Don Cummings, Jim Huffman, Terry Lewis, and Kevin Mackie for outstanding performance during the month of January 2002.

OLD BUSINESS:

A. Update on Route Adjustments (Jenkins& Quinn)

The General Manager stated that ridership numbers are good for both the Red Line and Gold Line. The Ames Mall and Downtown PM Mall runs have been very successful, and the Worker MAT service now has eight trips per day booked on a regular basis. The Proposed Tyrone Route change process has been started. There was a Public Meeting on Monday February 7, 2002. On the Tyrone Route and there will be another public hearing on Monday, February 25, 2002 at the Monongahela Senior Center at 2:00 P.M.

Asel Kennedy stated that the Commission is very pleased with the process developed by the Transit Authority for changing routes.

B. New two-sided color master route map & schedule

The General Manager stated that he has been working on a map that includes all of the routes on them. It was taken to the printers and several different variations have been tried and they are just too small and complicated to read. After some discussion it was agreed that a master schedule should be printed in the short-term and then look for ways the Authority can develop a better schedule that would be easier to understand over the next few months.

C. Preferred Customer Gold Card Update

The General Manager stated that we have over 90 people registered for the Preferred Gold Card. The senior ridership for the month is up over 40% over 2001. The Transit Authority is receiving a lot of positive feedback from the senior riders.

NEW BUSINESS:

A. Request for Free Transportation Service, Arts & River Festival

The General Manager stated that he had received a request for free shuttle service for the Arts & River Festival.

The Board reaffirmed its policy that there is no free shuttle service.

B. Request for Discounted Trolley Service (Pat Stewart Realty)

The Board reaffirmed its policy that there is no discounted shuttle service.

C. Request for Approval to enter into a Purchase Agreement (Maintenance Facility) for acquisition of Real Property

The General Manager stated that he had received a draft of the agreement for the purchase of land in the Industrial Park for location of the Authority's proposed maintenance facility. The Board set up an Ad-hoc committee to work with the General Manager to negotiate the land purchase arrangements. Frank Scafella and Asel Kennedy were appointed by the President Roberts to perform this function.

Asel Kennedy made a Motion to authorize the General Manager to enter into a Purchasing Agreement to buy land for new maintenance Facility, subject to approval of the Ad-hoc committee Jenny Dinsmore seconded the Motion.

For: All Present and Voting Opposed: None

D. Request to Sell Surplus Equipment

The General Manager stated that he has three bid requests to purchase the scrapped vans.

Larry Calemine made a Motion to sell one of vans for \$350.00 and the other van for the highest bid, if we meet the legal requirements. Asel Kennedy seconded the Motion.

For: All Present and Voting Opposed: None

Jenny Dinsmore made a Motion that Asel Kennedy be appointed treasure of the Transit Authority Board. Bruce Gilbert seconded the Motion.

For: All Present and Voting Opposed: None

GENERAL MANAGER'S REPORT

ADJOURNMENT

Jenny Dinsmore made a Motion to adjourn at 8:00P.M. John Spears seconded the motion.