

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

FEBRUARY 09, 2005

AUTHORITY MEMBERS PRESENT:

Bob Roberts
David Flynn
Larry Calemine
James Manilla
Asel Kennedy
Jenny Dinsmore
Kevin Buckley

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for February 09, 2004 was called to order at 6:00 P.M.

READING AND APPROVAL OF MINUTES (January 12, 2005)

David Flynn made a Motion to accept the January 12, 2005 Board Meeting minutes. Asel Kennedy seconded the Motion.

For: All Present and Voting

Opposed: None

PRESENTATION

A. January 2005 Driver of the Month

The Board announced the Authority's January 2005 Driver of the Month, Mr. Robert Lee and Mr. Terry Lewis. The Board also recognized Clinton Burns, Tom Jones, and Don Cummings for their outstanding performance during the month of January 2005.

B. Accident Free Drivers for 2004

The General Manager announced the accident free drivers for 2004: Clinton Burns, Joe Chadwell, Paul Burns, Jake Cress, Don Cummings, Ron Gatian, Darryl White, John Hemerick, Jim Huffman, Mary Rogers, Joe Shultz, Tom Jones, Bill Smith, Ray St. Clair, Mike Walls, and Tom Montague.

OPPORTUNITY FOR PUBLIC COMMENTS:

There were no comments offered by the Public.

Monthly Data Summaries/Correspondence

The General Manager stated that the passenger trips for January 2005 were 30,825 and were up 5% over January of 2004, and were up 4% over total passenger trips for 2004. Disabled passenger trips were up 23 %, senior passenger trips were up 31% and West Virginia University "Ride with I.D." was up 8%. The Transit Authority for the month of January traveled 51,182 miles, made 112 schedules, answered 173 Rail Trail questions, and answered over 3,787 phone calls.

The General Manager stated that the Transit Authority had hired a new Part-Time Receptionist Cynthia Morgan.

FINANCIAL REPORT:

A. Approval of the January 2005 Monthly Financial Report

The General Manager stated that the budget is on track for the fiscal year.

Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for January 2005. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

B. Federal Funding for Federal Fiscal Year 2005 (\$568,680)

The General Manager stated that the \$568,680.00 from the Federal Fiscal Year 2005 funding has been made available to draw down in designated portions.

C. Additional Federal Funds for Garage Equipment (\$21,269)

The General Manager stated that there has been a second allocation of Federal funds in the amount of \$21,269.00. These funds are to be used to purchase equipment for the garage at the new maintenance facility.

Asel Kennedy stated that the County is getting ready to open their Daily Reporting Center this will allow individuals who are required to perform community service to possibly work for the Authority. The County Commission is looking at different areas where these individuals can do the community service. He asked if Mountain Line Transit would participate in this program and allow individuals to work for the Transit system. Mr. Kennedy also asked if Mountain Line Transit will help set up a monthly pass or token arrangement to transport these individuals to other areas where they may be doing community service.

Jenny Dinsmore Made a Motion to participate in coordination with the Daily Reporting Center for individuals do some of their service at Mountain Line Transit. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

D. Budget Committee Report

The Transit Authority Board Members were given a copy of the draft budget for their review.

OLD BUSINESS:

A. Maintenance Facility Update

The General Manager stated that the contractors are finishing up outside with the siding, doors, roof, ceilings, main flooring, plumbing, and 50% of the dry wall is finished. The expected completion date is June 01, 2005.

B. 2004-2005 Goals and Objectives Update

The General Manager presented the progress report Goals and Objectives monthly update to the Transit Authority Board for their review.

NEW BUSINESS:

A. Open Meetings Requirements

The General Manager stated that according to the open meeting rules, provided by the City of Morgantown and the State of West Virginia, the Transit Authority is in compliance with all requirements.

B. Citizen Advisory Committee Scholarships to West Virginia Public Transit Annual Meeting

The General Manager stated that the Citizens Advisory Committee was asking the Board's consideration of scholarships for CAC members to attend the West Virginia Public Transit Association picnic.

Jenny Dinsmore stated that heads of the funding sources should be invited to the Annual Dinner to have the opportunity to see the awards that Mountain Line Transit receives. The drivers should be invited to the picnic at the Annual Meeting. Citizens Advisory Members who are willing to work at the Mountain Line Transit table at the picnic would have their meal provided.

Asel Kennedy stated that the Transit Authority would pick up the tab for the listed individuals and they would have to pay if they would like to bring a guest.

Jenny Dinsmore Made a Motion for Mountain Line Transit Authority to pick up the cost for the Mayor of the City of Morgantown, President of the Citizen Advisory Committee, President of the County Commission, President of West Virginia University or his designee, and the University Chief of Staff to attend the West Virginia Public Transit Annual Dinner. Asel Kennedy seconded the Motion.

For: All Present and Voting

Opposed: None

C. Summer Passes for Kids 15 and under

The General Manager stated that the Citizen Advisory Committee had suggested a pass for children to be able to be transported to different community summer programs for children in Morgantown.

President Bob Roberts asked that a report be provided to the Authority concerning the different programs and if there would be an interest in this service.

D. Proposed Route Changes-Cassville & Ames Mall Routes

The General Manager stated that the new University Towne Centre would be added to the Cassville route. The Ames Mall would be changed to the Orange Line and it would go to the University Towne Centre. The change in this route would be that it would no longer go to Unity Manor. By rearranging these routes the Transit Authority would be able to serve the University Towne Centre with no additional expense.

President Bob Roberts requested that the information be presented to Unity Manor.

Asel Kennedy requested that it be advertised heavily.

The General Manager stated that there would be flyers put on the buses, it would be posted on the web site, a presentation would be done at the Monongalia Senior Center, and that posters would be made for Unity Manor. The new routes will be presented to the Citizens Advisory Committee at their next meeting. There would be a bulk mailing to all Riders and Gold Card Riders that are in the Authority's data base. The drivers would hand out schedules on the buses starting on March 3rd and new routes would begin on March 7th.

Jenny Dinmore Made a Motion to accept the route changes for Cassville and Ames Mall route name change to Orange Line and eliminate Unity Manor from the new schedule in order to serve the University Towne Centre. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

E. Wings Technology Route Schedule Software

The General Manager stated that there is some new software that could be offered on our website to help passengers figure out a possible route to reach their destination. The passenger will type in their location and destination. They will receive a detailed instruction on how to get to their destination from where they are. This software will cost about \$35,000.00.

Jenny Dinsmore requested a review of the By Laws and Purpose of the Citizens Advisory Committee at the next meeting.

EXECUTIVE SESSION (TO DISCUSS A LEGAL MATTER)

Jenny Dinsmore Made a Motion to go into executive session at 7:21 PM.

The Transit Authority Board returned to regular session at 7:25 PM

ADJOURNMENT

Jenny Dinsmore Made a Motion to adjourn at 7:26 P.M.