

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

June 10, 2009

Authority Members Present:

Jenny Dinsmore
David Flynn
Hugh Kierig
Denny Poluga
Ronald Bane

Authority Members Not Present:

Asel Kennedy

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for June 10, 2009 was called to order at 6:05 P.M.

Reading and Approval of Minutes (May 13, 2009)

Hugh Kierig Made a Motion to accept the May 13, 2009 Board Meeting Minutes as presented. David Flynn seconded the Motion.

For: All

Opposed: None

Presentations:

A. May 2009 Driver of the Month

The Board announced the Authority's May 2009 Driver of the Month, Mr. Dave Stump. The Board also recognized Jim Huffman, Ray St. Clair, Anne Cramer, and Kerri Johnson for their outstanding performance during the month of May 2009.

B. West Virginia Excellence Nominees

Mountain Line Board President presented each award to the winners as follows:

The Accident Free Drivers for 2008 were Mike Fisher, Walter Flint, David Headley, Sarah Heston, Kerri Johnson, Thomas Jones, Kevin Mackie, Mary Rogers, Bill Smith, Darryl White, and Mike Walls.

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Initials_____

Mike Cress was named Maintenance Employee of the Year.

Sheila Wolfe was named Employee of the Year

Mike Cress and Sheila Wolfe will be competing for first place in the West Virginia Transit Excellence Awards statewide level at the West Virginia Division of Public Transit's annual conference that will be held in late July.

C. Driver of the Year

The Mountain Line Transit Authority Board announced that the Driver of the Year is James Blaine Huffman III. Mr. Huffman will also be competing at the state level in late July. The Authority also recognized Robert Lee in 2nd place, Dave Stump in 3rd place, Anne Cramer in 4th place, and Terry Lewis in 5th place. President Dismore presented each driver with a certificate.

Opportunity for Public Comments:

Van Driver-Debra Gordey requested to speak to the Transit Authority Board Members.

The Board President requested that she follow the guidelines established by the Transit Authority Board in the Personnel Policy Manual.

Jenny Dinsmore requested that Public Participation Policy be put on the August 12, 2009 Board meeting agenda.

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2009 were 529,297 compared to 371,370 total passenger trips for calendar year 2008. The total passenger trips for the year were up 43 %. The total passenger trips for May 2009 were 157,927 and were up 12% compared to May of 2008. Disabled passenger trips were down 19%, senior passenger trips were down 30 % and West Virginia University "Ride with I.D." was up 27% compared to May 2008. During May 2009, the Transit Authority traveled 87,565 miles, and answered 3,156 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of May 2009 included: full-time bus driver Brandi Campbell has resigned her position, full-time bus driver Scott Allison has successfully completed his six month probation.

Financial Business:

A. April 2009 Financial Report

The General Manager reviewed the financial report for May 2009 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for May 2009. Denny Poluga seconded the Motion.

For: All

Opposed: None

B. Fiscal Year 2009-2010 budget Amendment (-16,250)

The General Manager stated that he recommends a budget amendment that would make an adjustment to the Contingency Fund of \$16,250.00 to reflect an over budget error for the City Operating Fund line item.

Denny Plouga Made a Motion to amend the Fiscal Year 2009-2010 Budget as presented by the General Manager to reflect -\$16,250.00. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Old Business:

A. Youth Commission Free Ride Program Update

The General Manager stated that the total ridership on the program has gone down for May 2009 due to school being out. The Authority is still seeing more than twenty passenger trips per day using this program.

New Business:

A. OPEB Opt Out

The General Manager stated that PEIA (Public Employees Insurance Agency) has asked Mountain Line to sign an agreement to opt out of OPEB (Other Post Employment Benefits). The General Manager requested that the Transit Authority Board allow him to enter into an agreement to opt out of this plan.

Ron Bane Made a Motion to authorize the General Manager to enter into an agreement to opt out of the OPEB (Other Post Employment Benefits) through West Virginia Public Employees Insurance Agency. Denny Poluga seconded the Motion.

For: All

Opposed: None

B. Vendor Request for Purchase Approval for Special Services Routing Software

The General Manager requested that the Transit Authority Board authorize him to purchase software from Route Match for the cost of \$36,500.00. He requested that the Transit Authority Board allow him to use \$15,000.00 from the Contingency Fund to purchase the Route Match Software for Special Services. The New Freedom Grant will pay the balance of \$21,500.00.

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Initials_____

Hugh Kierg Made a Motion to authorize up to \$15,000.00 from the Contingency Fund for the purchase Route Match Software for scheduling Special Services passenger trips. Denny Poluga seconded the Motion.

For: All

Opposed: None

Adjournment:

Denny Poluga Made a Motion to adjourn at 7:45 PM.